



Bye-Laws
of
MAYO LODGE No.19
Secunderabad

(Bye-Laws as amended upto 2017)

**BYE – LAWS
OF
THE MAYO LODGE NO.19**

- 1. Meetings:** The Lodge shall meet at St. John's Hall, Secunderabad – Telangana, on the third Saturday of every month at such hours as the Master may direct.
- 2. Emergency Meetings:** Emergency meetings can be held in accordance with Rule 116, of the Book of Constitution (BOC).
 - a. Where an emergency meeting is held for the sole purpose of conferring a degree at the request and for the convenience of a candidate the Lodge may require from such candidate or candidates, a sum of (Rupees) ₹ 150/- and the dispensation fees payable to the Regional Grand Lodge of Southern India.
- 3. Election of Master, Treasurer and Tyler:** The Master and Treasurer shall be elected at the Regular meeting held in December. Tyler would be chosen.
- 4. Installation:** The Master elect shall be installed at the regular meeting in January.
- Members:** The Lodge shall consist of (a) Resident, (b) Resident- absent (c) Non-resident and (d) Honorary Members.
 - a. Resident Members are those who reside within the Greater Hyderabad Municipal Corporation Limits.
 - b. Resident- absent Members are those, who are invalid, infirm, disabled and/or in financial distress and unable to attend the meetings of the Lodge. The eligible members should apply in writing to the Secretary to be placed on the list of Non-resident members. They shall be placed on the list of Non-resident members from the month following that in which the written communication is received by the Secretary.
 - c. Non-resident members are those who reside outside the Greater Hyderabad Municipal Corporation limits. Non-resident member should apply in writing to the Secretary to be placed on the list of Non-resident members. They shall be placed on the list of Non-resident members from the month following that in which the written communication is received by the Secretary.
 - d. Honorary members are those who are elected as such in accordance with the provisions of rule 142, of B.O.C

6. Fees and Subscriptions

Fees:-

Initiation	Rs. 2500/-
Joining from a Lodge under the Indian Constitution	Rs. 1500/-
Joining from a Lodge under a recognized Jurisdiction	Rs. 1500/-
Yearly Subscription:	
Resident Members	Rs. 3600/-
Resident-Absent members	Rs. 1800/-
Non-Resident members	Rs. 1800/-

All Fees and subscriptions are payable to the Lodge in the month of January. All categories of members should pay the actual dues of RGL & GLI fees, in addition to the above amount.

Resident-absent members and Non-resident members shall however, be charged the prescribed fee of a Resident Member for the month/months in which they attend the meetings of the Lodge.

7. **The Secretary and the Tyler:** If a member, shall be exempt from payment of subscriptions to the Lodge, their services being treated as equivalent to the appropriate subscriptions to the Lodge. But they should pay the actual dues of RGL & GLI.
8. **Funds:** The moneys of the Lodge shall be held under the following three distinct heads;
- a) The General fund
 - b) The Charity fund
 - c) The Stewards fund.
9. **The General Fund:** Monthly subscriptions paid by the members of the Lodge as well as other moneys, not otherwise specifically allotted shall be credited to the General Funds.
- a) Payments from the fund, except for ordinary purposes or as have been duly authorized by the Lodge; can be made only by resolution of the Lodge, of which notice has been given in the Summons for a regular meeting of the Lodge.
 - b) Out of monthly subscription of Rs. 300/- paid by the Resident member, a sum of Rs 200/- shall, however, be credited to the 'Steward's Fund' to cover the cost of the dinner.

10. The Charity Fund: Shall consist of Charity collections made at the Lodge meetings, Voluntary contributions to the fund and such other moneys as may be regularly voted by the Lodge, from time to time, from its General Fund.

- a) Moneys from this fund shall be devoted solely to Charity, but no expenditure shall be incurred without the prior sanction of the Lodge.
- b) A Sum of Rs. 1000/- may however be annually held at the disposal of the Master to meet emergency cases of distress. Disbursements made by the Master shall be reported to the Lodge at the next regular meeting held after such disbursements.

11. Out of the sum of Rs. 2500/- collected for initiation as per Bye-Law No. 6, a sum of Rs.500/- shall be allotted towards the charity Fund, the remaining amount to the General Fund.

12. The Stewards fund: All members partaking of Lodge dinner shall pay for themselves as well as for their Guests, such charges as may from time to time be fixed by the Lodge.

- a) Resident members shall, however be exempt from payment of charges for their dinners, but shall pay the presumed charges for their guests.
- b) Expenditure incurred on entertainment of Lodge Guests alone may, when sanctioned by the Lodge be met from its General funds.

13. Ballot and Voting: No person shall be made a Mason in or admitted as a member of the Lodge, if on the Ballot $\frac{1}{3}$ of the Black balls appear against him.

- a) If the Master is of the opinion that a mistake may have occurred in the ballot, he may order a second ballot to be taken forthwith, which shall be final.

14. A rejected candidate cannot be proposed in the Lodge until six months shall have elapsed from the date of such rejection.

15. Arrears: A member who is in default in the payment of his subscription for a period of over three months after their becoming due shall be deprived, while so in default, of their rights of voting, proposing or seconding candidates and being appointed or elected to office.

16. a) If any member be in arrears of his subscriptions to the Lodge for one full year, at the expiration of the period, he shall cease to be a member of all Lodges, provided such a member, has been duly served a notice by Registered post with acknowledgment due of being in arrears of the subscription amount, calling his attention to Rule No. 124 of the B of C and

the member fails to make payment within 30 days of receipt of notice.

b) Should the subscription of a member of the Lodge remain unpaid for 6 full months, the Secretary will send a registered notice to him requesting settlement within 1 month from the date thereof. If the payment is not received as stipulated, the Secretary would report to the standing Committee. The Committee in turn may recommend to the Lodge at the next regular meeting to exclude the said member under Rule 156 of the Book of Constitutions.

17. The Treasurer: All moneys due or held for the Lodge shall be paid or remitted to the Treasurer direct, who shall, without undue delay, deposit the same in an account in the name of the Lodge at a Bank approved by resolution of the Lodge.

- a) He shall maintain regular accounts of the funds of the Lodge and shall make only such payments as are fully authorized or have been sanctioned by the Lodge.
- b) He shall prepare a statement of accounts of all Funds of the Lodge to end of December of each year for verification and audit by the Committee referred to in by-law No. 20 Infra.
- c) All payments shall be made by means of cheque's only and shall bear the signature of the Treasurer and the Worshipful Master / Secretary.
- d) The Officers of the Lodge authorized to operate the bank accounts be also authorized to operate on Government Securities and other deposits held in the name of the Lodge.

18. The Secretary: The Secretary shall record the Minutes of all meetings of the Lodge and it's Committees and shall be in charge of all Lodges records and Books other than the Account Books maintained by the Treasurer. He shall be ex-officio Secretary to all committees appointed by the Lodge.

- a) He shall receive from the Treasurer a sum of Rs. 1000/- as imprest money; should this amount be expended, he shall render account to the Treasurer and receive from him a further sum to recoup the imprest Money.

19. The Tyler; The Tyler, when he is not a subscribing member, shall receive Rs. 300/- a month as caretaker and as remuneration for his service.

20. Audit Committee: The Audit Committee shall consist of three members of the Lodge who shall be appointed by the Lodge annually at the regular meeting in December. The committee shall verify and audit the annual accounts of all 'Funds' of the Lodge, made up to end of December and

present the same to the members for their consideration at the regular meeting in January.

21. Permanent Committee: The Permanent committee shall consist of the Master, the Wardens, the Treasurer, the Secretary, all subscribing resident Past Masters of the Lodge, Senior Deacon, Junior Deacon, Inner Guard, Chaplain, Tyler, Assistant Secretary, Assistant D of C and two members appointed by the Lodge at the regular meeting in January.

- a) The Committee shall consider and report upon proposals for membership of the Lodge as well as on any other matter that may be referred to it by a resolution of the Lodge.
- b) The Committee shall once in every year inspect and verify the Lodge Records and property as per the inventory maintained by the Secretary and make a report on the inspection to the Lodge.

22. Permanent Committees Report: At the regular meeting of the Lodge following that at which and reference has been made to if, the committee shall present its report and the same, as well as any other matter that the Committee may submit to the Lodge for its consideration, shall be read in open Lodge and decided by a majority of votes on a motion duly made.

23. Annual Reports: a) The Audit Committee (referred to in Bye-Law No. 20, supra) shall present its annual report for consideration and approval by the Lodge in the month of January. B) The Master shall submit the annual report, with the help of Secretary and Treasurer, on the working and condition of the Lodge for consideration, in the month of January.

24. Bye-Laws: Bye-Laws of the Lodge shall be read in open Lodge at-least once a year and also whenever the master so directs.

25. Alteration of Bye-Laws: No new Bye-Laws can be enacted nor can any existing ones be amended unless;

- a) Notice of motion in writing stating their precise nature is given in open Lodge at a regular meeting.
- b) Such motion is set out in the summons for the next regular meeting or for an emergency meeting summoned for the purpose.
- c) Put to vote at such meeting and carried by a majority of members present and,
- d) Confirmed at the next regular meeting after re-circulating the Bye-Laws, as amended with the summons for the meeting.
- e) No Bye-Laws nor any alteration thereof shall, however come into operation until the same be approved by the Regional Grand Master and the Grand Master.

Note: If an amendment involves a change in the place of meeting, the additional requirements of rule 116 of B.O.C must also be compiled with.

N.B The number of rules in the Book of constitution given above are as they appear in the 1980 edition of Book of Constitution of Grand Lodge of India.

Should there be any objection to the introduction of a candidate for Initiation or a Brother for joining, it is recommended that such objection be mentioned privately to the Master or Secretary, who may communicate with the proposer and give him an opportunity of withdrawing his candidate.

The (further) amendment to Bye-Law 1,5,6,7 and 16 were passed at the regular meeting of the Lodge on 15-04-2017

Sd/-	Sd/-	Sd/-	Sd/-
G.V. S. Ramaiah Naidu	S.P. Chandu	Praveen Pampati	Ramana Gudipati
Worshipful Master	Senior Warden	Junior Warden	Secretary

Approved
R W Bro Abraham Markos
Regional Grand Master
Regional Grand Lodge of Southern India, Chennai on 06-05-2017

Approved by M W The Grand Master, Grand Lodge of India.

Sd/-
V.K.GUPTA
Grand Secretary
New Delhi, on 19-05-2017