



HOLY ROYAL ARCH
CHAPTER TRAVANCORE No:119
TRIVANDRUM

BYE-LAWS



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**WARRANTED ON 16-4-2007
CONSECRATED ON 30-4-2007**

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1. Regular Convocations:

The Regular convocations of the Chapter shall be held on the 4th Sunday of January, April, July and October at Freemasons Hall, Vahzuthacaud, Thiruvananthapuram.

2. Emergency Convocations:

The First Principal or the Principal in charge has power to convene a emergency Convocation whenever deemed necessary. Seven clear days notice shall be given to the members, and the reason for convening the Chapter distinctly stated. No other business but that mentioned shall be transacted at such convocations.

3. Election of Officers

The three Principals and the Treasurer of the Chapter shall be elected by Ballot at the Regular Convocation in April each year. The

Janitor shall be chosen by show of hands. The three Principals, Treasurer, Janitor and the other officers shall be invested at the next regular meeting in July.

4. Duties of Scribe E:

The Scribe E shall, have charge of the general correspondence issue summonses for all convocations, record minutes of the proceedings. Keep the Register of members and the Registers as required by the Royal Arch Regulations, as well as the registers and records prescribed by the R.G. Chapter Bye-laws. He shall also preserve all other necessary records and keep an account of all moneys passing through his hands.

5. Duties of Treasurer:

The Treasurer shall have charge of and be responsible for the moneys and account books of the Chapter. He shall receive from the Scribe E shall collections of every kind

and make no payments but on the authority of the First Principal in charge of the Chapter. He may have Rs.1000/- (One thousand only) as imprest money in his possession for contingencies. All cheques will be signed by the Treasurer and either of the First Principal or Scribe E of the Chapter.

6. Committees:

The First Principal on his installation shall appoint a permanent committee to consider and report upon general subjects effecting the Chapter. The Committee shall consists of the three Principals, Immediate Past Zerbabal, Director of Ceremonies, the Principal Sojourner and one other Companions appointed by the First Principal. Three shall form the quorum. It will be the duty of this committee to submit a report upon the condition and prospects of the Chapter. The Treasurer and Scribe E shall be Ex-Officio members of the Committee.

A committee shall also be appointed by the Chapter at its convocation in April to audit the Accounts of the year.

7. Election of Members :

A Candidate for Exaltation in the chapter or a companion desirous of joining must be duly proposed and seconded and balloted for. No candidate or companion shall be balloted for until a Declaration as the case may be and the Grand Lodge Certificate or the Grand Chapter Certificate, as well as a Certificate from his Lodge or Chapter to the effect that he is in full possession of all his Masonic privileges, are produced. No one rejected either for Exaltation or joining shall be again balloted until 6 months have elapsed from the date of his rejection.

8. Fee for Exaltation and Joining

The Fee, payable to the Chapter shall be the following and in advance.

Exaltation Fee Rs.2000/- (which will include a copy of R.A. Regulation).

Joining Fee from the same constitution Rs. 2000/-

Stewards Fund (at the time of Exaltation or joining only) Rs.2000/-

The above does not includes Supreme Grand Chapter of India dues and Regional Grand Chapter of Southern India Dues.

Cost of Regalia Extra

9. Annual Subscriptions

The Annual Subscription shall be Rs.300/- (Three hundred only) per year for every Companion. In addition to the above, the prescribed dues payable to the Supreme Grand Chapter of India and Regional Grand Chapter of southern India shall be payable by each member as applicable from time to time. If any member fails to pay the

subscription due for one year, he will be liable for exclusion in accordance with Rules of the Book of Constitution (Craft). The year of the Chapter shall be 1st July to 30th June.

10. The property of the Chapter

The property of the Chapter shall vest in the 3 Principals for the time being in trust for the Chapter. An inventory of the property shall be kept and checked every year prior to the Installation convocation.

11. Alteration of Bye-Laws:

No motion to add, to alter, or amend the foregoing Bye-Laws or any of them shall be made without first giving notice of such motion in writing to the Scribe E and notice thereof shall be inserted in the Summons of the next Regular Convocation. All notices of motion shall be sent to the Scribe E, at least 14 days before the meeting of the

Chapter at which it is intended they shall be discussed. No Bye-Law, when altered shall take effect until it has been confirmed at the next Regular Convocation and approved by the Grand superintendent and M.E. the First Grant Principal.

12. General

In all respect, the Companions of this chapter shall abide by, and strictly conform to, the laws and Regulations of the Supreme Grand Chapter of INDIA as embodied in the R.A. Regulations and where applicable, in the Book of Constitutions of the Grand Lodge of India.

Declaration form as in the Book of Constitutions.

Confirmed at the Convocation of Chapter held on 30-4-2007.