

BYE-LAWS
OF
MARK LODGE SARVOTHAMA
NO. 73
COCHIN

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PREAMBLE

We, the Master, Wardens and bretheren of Mark Lodge Sarvothama No. 73 are now bringing into force the Bye-Laws for this Mark Lodge, with a view to preserving peace, unity and harmony and have, therefore, thought it proper to establish and subscribe to the following Rules and regulations.

Date of the charter 18th August 1989

Date of consecration 7th January 1990

Regular meetings Last Saturdays in the months of March, June, September and December.

Place for holding the Sarvothama
meeting.
Masonic Hall,
Mundamveli,
Cochin-682 007

I. MEMBERS

- 1) The Mark Lodge consists of subscribing and Honorary Members.
- 2) Subscribing members can be either Resident or non-Resident Members.
- 3) Any subscribing member who resides permanently within the District of Ernakulam will be deemed a Resident Member and will pay the Mark Lodge Subscription accordingly.
- 4) Any Subscribing member who resides permanently outside the District of Ernakulam can by application in writing in open Mark Lodge put himself on the Non-Resident list and will be called upon to pay Mark Lodge subscription accordingly.

5) However, if while on Non-Resident list a member attends a Mark Lodge meeting or remains for one month or more within the District of Ernakulam, he shall in either case pay the subscription of a Resident Member

6) Honorary members are those elected, as such, for services rendered to Freemasonry in general or to the Mark Lodge in particular (Rule 103 of the Book of constitutions). Honorary Members shall pay no admission fees or contributions of any kind and shall not be eligible to vote or hold office.

II DUES

- 1) Every resident member shall pay in advance Rs. 100/- per year as subscription.
- 2) A Non-Resident member shall pay in advance a subscription of Rs. 60/- per annum.

III MEETINGS

1) The Regular Meetings of the Mark Lodge shall be held at the Sarvothan Masonic Hall Mundamveli, Cochin-7, on the last Saturday in the months of March, June, September and December, at such hour as the Master decides.

2) Emergency meetings may be convened at any time as per Rule 90 of the Book of Constitutions.

3) All summons will be circulated by the Secretary at least seven days previous to the day of regular meeting and as soon as possible in case of emergency

IV ELECTION & INSTALLATION

1) The Master, Treasurer and Tyler shall be elected at the Regular meeting in September. The Master-elect shall be installed at the regular meeting in December and

he in turn will instal his officers for the ensuing year.

V STANDING COMMITTEE

1) An annual committee shall be constituted at the Installation Meeting consisting of the Master, wardens, IPM, Secretary, D of C, Treasurer and all other Past Masters and 2 members who do not hold any office but elected by the lodge.

2) The duties of the Committee shall be:

a) To scrutinise the quarterly financial statement prepared by the Treasurer.

b) To enquire into eligibility of every candidate proposed for advancement.

c) To take an inventory of the Mark Lodge property and report on its conditions.

d) To present the annual report at the installation meeting.

e) To consider and suggest any matter tending to promote the welfare of the Mark Lodge.

VI AUDIT COMMITTEE

1) A committee of two who are not members of the Standing Committee shall be elected by the Mark Lodge at the Installation Meeting for auditing the accounts of year. The audited statement shall form part of the Annual Report.

VII TREASURER

1) The Treasurer shall collect all moneys payable to the Mark Lodge and deposit them in a Bank approved by the Mark Lodge and in the name of the Mark Lodge. He shall make payments for Current routine expenses with the permission of the Master.

2) The disbursement of any amount exceeding Rs. 100/- otherwise than for

routine expenses, requires the previous sanction of the Mark Lodge under notice.

3) All cheques must bear the signature of the Treasurer and, if the Mark Lodge so resolves one other member preferably the Ruling Master or Secretary or any one else authorised by him.

4) The Treasurer shall close the Mark Lodge accounts once every quarter at the end of March, June, September and December and such accounts shall be laid before the Standing Committee for examination with a list of members in arrears with their dues.

5) The Treasurer shall draw up an annual statement of accounts showing the receipt and expenditure and balance in Cash, securities etc for the year ending 31st Dec, which when audited and found correct by the Audit Committee shall be signed and placed before the Mark Lodge at the Meeting in March.

VIII SECRETARY

1) The Secretary shall be in charge of the Mark Lodge-seal and records and books other than the account books maintained by the Treasurer. He Shall conduct all General business and correspondence of the Mark Lodge under the orders of the Master.

2) All letters from Members of the Mark Lodge shall be addressed to the Secretary. The Secretary shall issue summonses for all meetings, take proper minutes of all the proceedings of the Mark Lodge receive all petitions etc. and place them before the Master.

IX ADMISSION RIGHTS OF MEMBERS

1) PROPOSING CANDIDATES FOR ADVANCEMENT.

Every proposal of candidate for ad-

vancement or for joining must be made by a member seconded by another member, both of whom must be subscribing members of the Lodge, either in open Lodge at a regular meeting or by writing to the Master or Secretary atleast 14 days prior to the regular meeting

Candidates for advancement and candidates for joining from other constitution shall, before the next ballot is taken, sign the declaration as provided in Rule 100 of the Book of Constitutions of Grand Mark Lodge of India. If on ballot 2 black balls shall appear against the candidate for advancement, Joining or rejoining, he shall not be admitted

In the case of unfavourable ballot, the fee paid shall be refunded.

Candidates rejected on the Ballot shall not be again eligible to be proposed until

after a lapse of at least 6 months from the date of rejection.

2) RIGHT TO VOTE ETC

a) Any member of the Mark Lodge who is in default in the payment of his subscription for six months after its becoming due, shall be debarred from exercising the rights of voting, proposing or seconding candidates and being appointed or elected to any office.

b) A member in debt to the Mark Lodge to the extent of 24 months subscription is liable to be excluded after due notice in accordance with Rule 110 of the Book of Constitution.

c) If the subscription of the Mark Lodge remains unpaid for two full years, at the expiration of that period he shall cease to be a member of the Lodge and that fact shall be reported in the open Mark Lodge at

its regular convocation and recorded in the minutes. In either case he can become a member again only by payment of the arrears followed by regular proposition and ballot according to Rule 100 of the Book of constitutions.

3) VISITORS

a) A member of the Mark Lodge may invite visitors who are freemasons and satisfy the provisions in Rule 113 of the Book of Constitutions to Mark Lodge meetings with the permission of the Master.

X FEES

1) The following shall be the fees payable to Mark Lodge:

1. For advancement Rs. 500/-
2. For joining or rejoining from the Indian Constitution Rs. 250/-
3. For joining from a recognised constitution Rs. 350/-

2) FEES OF HONOUR

- a) The Master shall pay on installation a fee of Honour to the Charity Fund. Rs. 50/-
- b) The Senior & Junior Wardens on first investment shall pay a fee of Honour to the Charity Fund Rs. 25/- each

RESIGNATION

Any member wishing to resign must do so in open Mark Lodge or by letter addressed to the Secretary, when all his dues being fully paid up, he shall be furnished with a clearance certificate.

BYE - LAWS

Bye-Laws of the Mark Lodge Shall be read at least once in a year in open Mark Lodge.

No alteration or addition to these Bye-Laws may be made unless the same is duly proposed and seconded in open Mark Lodge at a regular meeting and included in the agenda for the next meeting at which the amendment or alteration shall be confirmed and then applied for due approval of R. W. The Grand Master and R. W. The Regional Grand Master.

Sd/- Bro A. P. Shenai
Junior Warden

Sd/- Bro. D. A. Kamath
Senior Warden

Sd/- W Bro Himat Lal Mulchand
Wor Master

Sd/- Bro Navin B. Khona
Secretary

Approved by the R. W. The Regional Grand Mark Master

Madras

Sd/-
Regional Grand Mark Master

Approved by the M W Grand Mark Master

New Delhi

Sd/-
Grand Mark Master