

**BYE - LAWS OF
MARK LODGE KAKINADA
No.124**



KAKINADA

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124

By Laws
Freemasons Hall
Surya Jagapathi Rajah Bahudur
Memorial Mesonic Temple
Kakinada

BYLAWS OF MARK LODGE KAKINADA No.124

KAKINADA

1. **NAME :** The name of this daughter institution is "Mark Lodge Kakinada No.124 under The Grand Lodge of Mark Master Masons of India.
2. **PLACE OF MEETINGS :** The Regular and Emergency meetings will be held at, Freemasons Hall Surya Jagapathi Rajah Bahadur Memorial Masonic Temple, Kakinada.
3. **DATES OF MEETING :** The Regular Meetings of this Mark Lodge will be held in the months of May (Election), August (Installation), Nov and February, on the 2nd Sunday of that month.
4. **ELECTION OF OFFICERS :** The Master, the Treasurer, of this Mark Lodge to be elected by Ballot and the Tyler Chosen at the Regular Meeting in the month of May.
5. **INSTALLATION OF OFFICERS :** The Officers so Elected and other Officers appointed by the Worshipful Master will be Installed and invested at the regular meeting to be held in the month of August.
6. **OFFICERS :** For the purpose of Government and proper conduct of its affairs, this Mark Lodge will have the following officers :

(1) Worshipful Master (2) Immediate Past Master, (3) Senior Warden, (4) Junior Warden, (5) Master Overseer,

(6) Senior Overseer, (7) Junior Overseer, (8) Chaplain, (9) Treasurer, (10) Registrar of Marks (11) Secretary, (12) Director of Ceremonies, (13) Senior Deacon, (14) Junior Deacon, (15) Assistant Director of Ceremonies. (16) Almoner, (17) Assistant Secretary (18) Inner Gaurd, (19) Sreward and (20) Tyler.

7. ELECTION OF MEMBERS :

- (a) No Candidate will be Advanced and No Mark Master Mason admitted as Joining / Rejoining member, unless (i) He shall have submitted an application in the prescribed Form (ii) he shall have been duly proposed and seconded at one Regular Meeting or by notice in writing, transmitted to the Secretary by the Proposer, atleast one month before the next Regular Meeting (iii) He shall have paid in advance all Fees, applicable in each case, (iv) and shall have produced the certificates required by The Book of Constitution.
- (b) No Candidate for Advancement, Joining / Rejoining shall be deemed elected, if at the Ballot, Not more than Two Black Balls appear against him.
- (c) In case of an unfavourable ballot No further Application from that candidate, for Advancement, Joining/ Rejoining, shall be received, within one year from the date of rejection.
- (d) A Candidate may be advanced at the same meeting or at any of the next four meetings; otherwise the Election will be null and void.

8. **CONSTITUTION :** (1) This Mark Lodge will consist of (i) Subscribing Members and (ii) Honorary Members.

(b) Honorary Members shall comprise of any Mark Master Mason, so Elected by the Unanimous Vote of the Members of the Mark Lodge present at the Meeting, after the consent of that Mark Master Mason and after due proposal and seconding at one Regular Meeting, after due notice in the summons convening the Meeting.

9. FEES : Advancement / Joining/ Rejoining :

(a) For being Advanced including the cost of the B of C and Bylaws to be presented, Rs. 200/- Plus all Fees payable to The Regional Grand Mark Lodge of South India and The Grand Lodge of Mark Master Masons of India, fr registration, Certificate etc.

(b) For Joining / Rejoining, including the cost of Bylaws to be presented, Rs. 100/- Plus all Fees payable to Regional Grand Mark Lodge of South India and the Grand Lodge of Mark Master Masons of India, for registration, certificate etc.

Fees Payable	to G M L	to R G M L
Advancement	Rs. 80/-	Rs. 50/-
Joining / Rejoining	Rs. 50/-	Rs. 20/-
subject to change from time to time.		

10. SUBSCRIPTION : (a) The Year of Accounting, for

payment of subscription, is from 1st May to 31st April

(b) The Annual Subscription, will be Rs. 150/- per year, Plus all fess and dues payable to the Regional Grand Mark Lodge of South India, and the Grand Lodge of Mark Master Masons of India, for every Mark Master Mason on the Roll.

11. FEES OF HONOUR : Payable to this Mark Lodge by the officers annually :

Worshipful Master	:	Rs.	200
Senior Warden	:	Rs.	150
Junior Warden	:	Rs.	150
Master Overseer	:	Rs.	75
Senior Overseer	:	Rs.	75
Junior Overseer	:	Rs.	50
Senior Deacon	:	Rs.	50
Junior Deacon	:	Rs.	50
Inner Gaurd	:	Rs.	25
Chaplain	:	Rs.	25
Director of Ceremonies	:	Rs.	25
Registrar of Marks	:	Rs.	25
Assistant Director of Ceremonies	:	Rs.	25
Almoner	:	Rs.	25
Steward	:	Rs.	25

(a) The Fee for a Higher Office shall not include the Fees for the Lower Office.

(b) The Fee so collected, as far as possible, shall be only utilised for the maintenance and acquiring Regalia, Furniture and other Temple properties of the Mark Lodge.

(c) In addition, all Fees of Honour, payable by any of the Officers of this Mark Lodge, to The Regional Grand Lodge of South India and the Grand Mark Lodge of Mark Master Masons of India, are to be paid by them individually, through this Mark Lodge.

12. MEMO OF ACCOUNT : All amounts due from a Member, shall be shown on every summons convening a Regular Meeting for which purpose, the Treasurer will give a statement of all dues to the Secretary, to enable him to enter on every summons.

13. ARREARS OF DUES : The Members who are in arrears, on account of subscription for (a) Over three months are NOT eligible for office, Proposing, seconding and Vote, (b) for over six months liable for exclusion and (c) for one full year Automatic Cessation.

14. TREASURER : (1) He shall have charge of and responsible for all monies and account books of the Mark Lodge, (2) He shall receive all monies and deposit them in a Bank approved by this Mark Lodge for (a) General Account, (b) Charity Account.

(3) He shall operate the Bank Accounts together with the Secretary or Worshipful Master.

(4) He shall pay all usual expenses, such as Printing and Stationery, Postage and all monies payable to Regional Grand Mark Lodge of South India and Grand Lodge of Mark Master Masons of India.

(5) He shall close accounts once in a quarter to the end of March, June, September and December and read a statement of Receipt and Payments during that quarter, at the Regular Meetings in May, August, November, February.

(6) The year of accounting shall be from 1st May to 31st April. The statement of accounts, Balance Sheet and the report of the Audit Committee, showing the state of finances of the Mark Lodge, shall be made ready for enclosing to the summons of the Meeting in May, for approval and adoption by the Open Mark Lodge.

15. **SECRETARY** : (1) He shall be exempted to pay the annual subscription, to this Mark Lodge, if he so prefers; but he shall pay all annual dues to The Regional Grand Mark Lodge of South India and to the Grand Lodge of Mark Master Mason of India.

(2) He shall issue summons for the Regular and Emergency Meetings of The Mark Lodge, not less than 15 days previous for the Regular Meetings and for all Emergency Meetings, as much notice as possible, but not less than 7 days.

(3) He shall record Minutes of all Regular and Emergency Meetings of this Mark Lodge and of all

committee meetings of which he shall be the Ex-officio secretary.

(4) He should conduct all correspondence between this Mark Lodge, and its members, other daughter Mark Lodges, The Regional Grand Lodge of South India and The Grand Lodge of Mark Master Masons of India.

(5) He can also collect all dues and fees from the members and candidates and remit the amounts in the Bank.

(6) He may keep a imprest of Rs. 200 and submit vouchers for the payments made by him, to the treasurer, once in a quarter.

(7) He shall, at each Installation Meeting, lay a Report, duly approved by the Permanent Committee, reviewing the progress during the year, before the Mark Lodge, duly enclosing such report to the summons for The Installation on Meeting.

(8) He shall regularly submit in time, all Returns due to The Regional Grand Mark Lodge of South India and to the Grand lodge of Mark Master Masons of India.

(9) He shall at every Regular Meeting of the Mark Lodge, read out for confirmation, the minutes of the preceeding Regular Meeting, and of any Emergency Meeting that might have taken place, since the last Regular Meeting.

(10) He shall carefully preserve all Books and Records of the Mark Lodge in general and the Register of

Members and the Register of Marks, up to date, in particular.

16. **TYLER** : He shall have the charge of all the property, Regalia and Furniture of The mark Lodge. He shall see, that previous to each meeting, the Temple is properly arranged and everything made ready. He shall Guard the entrance to the Mark Lodge and admit only well known Mark Master masons and should not admit strangers until examined and approved by the Junior Warden and permitted by the Worshipful Master.

17. **AUDIT COMMITTEE** : (1) It shall consist of Two members elected, annually at the Election Meeting in May.

(2) It is preferred, that one of the two elected members be a professional, if there is one among the members.

(3) They shall prepare the Annual Statement of Accounts, Balance Sheet for the year from 1st May to 31st April submit the Auditors Report, showing the financial state of affairs of the Mark Lodge for (a) General Account, (b) Charity account, in time so as to enclose them to the summons for the Regular Meeting in August, where at, the Mark Lodge shall approve and adopt.

18. **PERMANENT COMMITTEE** : (1) It shall consist of The Worshipful Master, Senior Warden Junior Warden, Treasurer Secretary, The D of C, all the Past Masters in the Lodge and Two Brethern elected at Regular Installation Meeting in August

(2) It shall be the duty of the permanent of committee, to consider all matters connected with the welfare of The Mark Lodge, scrutinising and recommending the applications for Membership, prepare and submit an annual report for the year from 1st May to 31st April at the Installation Meeting in August upon the working of the Lodge, which report shall be enclosed to the Summons for the Installation Meeting in August.

(3) To preserve and improve the property, Regalia. Furniture of The Mark Lodge and examine the Mark Lodge Books and Records and advise on the investment of the Funds of the Mark Lodge and report on the applications for relief for relief of distressed Mark Master Masons.

(4) All Meetings of the permanent Committee shall be held under Notice with Agends, sent to all members of the Permanent Committee, so as to reach them at least Five days before the date of the Permanent Committee.

(5) The Permanent Committee shall meet atleast once in a quarter, preferably in the first week of May, August, November and February.

(6) The Minutes of The permanent committee Meeting shall be sent to all memebtrs of the Permanent Committee, present and absent immediately after the Meeting.

(7) An item, "To vote severally and individually on the following recommendations of the Permanent

Committee, held after last Regular meeting of the Mark Lodge, he brought on the summons for the next Regular Meeting of the Mark Lodge.

(8) Five or one third of the total Members of the Permanent Committee, shall form the Quorum.

19. **PROPERTY** : The property of The Mark Lodge shall vest in the three Principal Officers, Worshipful Master, Senior and Junior Wardens, for the time being, in trust for the Mark Lodge.

20. **GENERAL** : It shall not be competent for the members of the Mark Lodge, to abrogate, amend, or alter these Bylaws, unless the abrogation, amendment or alteration, is proposed and seconded at one Regular meeting, brought on the the next regular Meeting and approved, and again brought on the summons for the next, (3rd consecutive meeting) Regular Meeting and Confirmed and thereafter approved by The Regional Grand Mark Master Masons of South India, and by the Grand Lodge of Mark Master Masons of India. In all cases, not specially provided by these Bylaws, the Members shall be bound by the decision of the Worshipful Master, the same being NOT Contrary to the Constitution. Every Member of The Mark Lodge shall be provided with a Free copy of these Bylaws and every candidate on Advancement shall be presented with a copy.

Adopted in Open Lodge on 02-01-2011

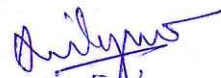
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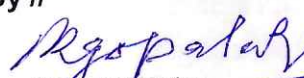
(Sd) Worshipful Commander
(W.Bro. S.R.K. Ravi Kumar)


(Sd) Senior Warden
Bro. K.V.S. Rajanikanth

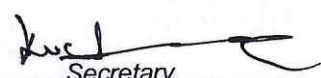
(Sd) Junior Warden
Bro. U. Ramu

// True Copy //


W. Master
W.Bro.Dr. Y. Manikyam


Senior Warden
Bro. Dr. A. Rajagopala Rao


Junior Warden
Bro.J.K.V.M.A.Murthy


Secretary
R.W.Bro.K.V.S.Anjaneya Murthy