

Amendment to
bylaw (C) file

C.45/2010

27 July 2010

To
Comp. Ramchand Chabria
Scribe E., Chapter Sri Brahaddeeswara No.45
56 Lakshmi Nivas B Block, 4th Floor
Marshalls Road
Egmore
Chennai-600 008

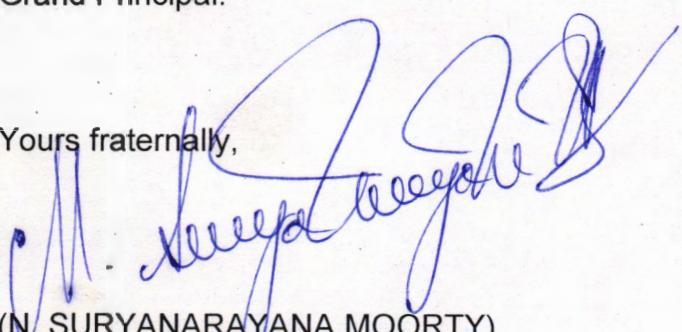
Dear Sir and Companion,

**SUB:AMENDMENT TO BYE-LAWS OF
CHAPTER SRI BRAHADEESWARA NO.45**

We are forwarding herewith a copy of the amendment to bye-law No. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 of Chapter SRI BRAHADEESWARA No.45 duly approved by M.E. The Grand Superintendent and M.E. The First Grand Principal.

The amendment will be effective from the date of approval by M.E. The First Grand Principal.

Yours fraternally,


(N. SURYANARAYANA MOORTY)
Regional Grand Scribe E.

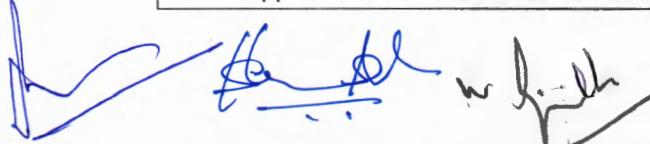
Encl:amendment to by-law No. as above

Regional Grand Chapter of Southern India

Chapter Sri Brahadeeswara No 45, Chennai

(Date of Warrant: 22 November 1963; Date of Consecration: 18 December 1963)
Proposed Amendments to / revised by-laws (to be submitted in triplicate)

Existing By-Laws	Amended By-Laws
<p>1. CONVOCATIONS:</p> <p>1.1. Regular Convocation</p> <p>The Regular Convocation of this Chapter shall be held at the Freemasons Hall, Ethiraj Salai, Chennai on the <i>third Saturday</i> in the months of <i>February, June, August and November</i> at such hour as the Principals may fix.</p> <p>1.2. Emergency Convocation</p> <p>The Principals may convene an Emergency Convocation whenever it is necessary. Whenever an Emergency Convocation is held for Exaltation of one or more candidates at anybody's request for the convenience of anyone, an amount as may be decided by the Chapter from time to time, may be collected from the Candidates towards the expenses of the Chapter.</p>	<p>1. CONVOCATIONS:</p> <p>1.1 Regular Convocation</p> <p>The REGULAR CONVOCATIONS of the Chapter shall be held at Freemasons Hall, 87 Ethiraj Salai, Chennai 600008 on the <i>Third Saturday</i> in the months of <i>February, June, August and November</i> at such time as decided by the Principals.</p> <p>1.2 Emergency Convocation</p> <p>In addition to the regular Convocation, the First Principal (or the two other Principals with the concurrence of the First Principal) may call an EMERGENCY CONVOCATION at anytime, in accordance with the Regulation 67 of the Book of Royal Arch Regulations of the Supreme Grand Chapter of India ("SGC"). The fee and expenses for Emergency Convocation shall be to the account of person(s) on whose behalf it is called. However, the Permanent Committee at its discretion may waive the fee, expenses, or both.</p>
<p>2.</p> <p>Elections, Installation and Investiture</p> <p>2.1 The three Principals, Scribe E, Scribe N, the Principal and the two Assistant Sojourners shall be elected by ballot at the Regular Convocation in November. A Director of Ceremonies, an Assistant Director of Ceremonies, an Organist, an Assistant Scribe E and Stewards may also be elected. The installation of the Principals-elect and the investiture of Officers shall take place at the Regular Convocation in February.</p> <p>2.2 The Chapter may, by a resolution every year, give authority to the Principals-elect to appoint the rest of the Officers with the</p>	<p>1.3. Scribe E shall prepare and dispatch the summons for the Convocation, regular and Emergency, at least seven days before the date of Convocation.</p> <p>2. Election, Appointment, Installation and Investiture</p> <p>2.1 Every year, the Companions shall elect the three Principals and the Treasurer and chose the Janitor at the regular Convocation in November. The First Principal shall appoint all other officers in the Chapter.</p> <p>2.2 The installation and investiture of elected and appointed officers shall take place during the following regular Convocation in February.</p>





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<p>exception of the Janitor and the Treasurer.</p> <p>2.3 The Janitor may be elected by show of hands.</p> <p>3. COMMITTEES</p> <p>3.1 Chapter Committee</p> <p>The Chapter Committee shall consist of the Principals, Scribe E, Treasurer, Director of Ceremonies and two other members to be elected by the Chapter at the Regular Installation Convocation. The functions of the said Committee shall be:</p> <ul style="list-style-type: none">(1) To consider and report on any matter referred to it by the Chapter;(2) To submit to the Chapter for consideration any matter which it may deem to be for the benefit of the Chapter;(3) To check the inventory of the property belonging to the Chapter once a year;(4) To consider and report on the proposals for membership of the Chapter; and(5) To submit a report at the Regular Installation Convocation upon the work and condition of the Chapter during the previous year. <p>3.2 Audit Committee</p> <p>The Audit Committee shall consist of two members of the Chapter to be elected at the Regular Convocation in November. The accounts shall be made up to the end of December in each year and be presented to the Chapter at the next Regular Installation Convocation. The summary of the accounts and the Audit Committee's report and certificate shall be sent to all members.</p>	<p>3 COMMITTEES:-</p> <p>3. 1 Permanent Committee</p> <p>(A) There shall be a Permanent Committee consisting of the three Principals, IPZ, D of C, Scribe E, Scribe N, Treasurer, and one other Companions elected in the installation Convocation. Three of the members shall constitute the quorum.</p> <p>(B) The duties of the Permanent Committee is to consider all applications for Exaltation, joining and re-joining; check the inventory and accounts of the Chapter; and consider all matters related to the improvement of the Chapter.</p> <p>3.2 Audit Committee</p> <p>There shall be an Audit Committee consisting of two members, who are other than the members of the Permanent Committee, elected at the installation Convocation. The accounts shall be made up to the end of December in each year by the Treasurer. The Audit Committee shall inspect, verify and audit the Annual Statement of Accounts prepared by the Treasurer; and certify it before it is circulated to the Companions at the installation Convocation.</p> <p>3.3 Special Committee</p> <p>The Principals may convene a Special Committee for any specific purpose or task. The Special committee may consist of any number of Companions as decided by the Chapter</p>
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4. FEE & SUBSCRIPTION

4.1 Exaltation Fee

The fee for Exaltation in this Chapter shall be Rs 300 (three hundred only). The joining fee from sister Chapters shall be Rs 200 (two hundred only). The joining fee from other recognized constitutions shall be Rs 250 (two hundred and fifty only).

4.2 Annual Subscription

- 4.2.1. The annual subscription payable at the beginning of each year shall be Rs 100 (one hundred only). In addition, each member shall pay all that is payable by a member to the Regional Grand Chapter of Southern India ("RGC") and to the Supreme Grand Chapter of India ("SGC"). Any Companion allowing his subscription and RGC and SGC contributions unpaid for a period of more than a year shall be liable to exclusion.
- 4.2.2. The Scribe E's services shall be deemed to be equivalent his payment of subscription. The Scribe E so long as he holds that office will be exempted from paying his subscription.
- 4.2.3. The visitor's fee at dinner, if any, shall be such amount as the Chapter may determine from time to time.

5. BALLOT AND VOTING MEMBERSHIP

No candidate for Exaltation and no Companion for joining shall be balloted for until he has complied with Regulations 69 to 73 of Royal Arch Regulations and paid the necessary fee. The production of certificates referred in Regulation 70 must be complied with in every instance.

FEE AND SUBSCRIPTION:

4.1 The admission fee & annual subscription for the Chapter shall be as follows:

- 4.1.1. Exaltation : Rs 1,400
- 4.1.2. Joining/Rejoining from sister Chapters: Rs 400
- 4.1.3. Joining/Rejoining from other Constitutions: Rs 500
- 4.1.4. Annual Subscription membership: Rs 600

In addition to the above, the dues payable to Regional Grand Chapter and SGC of India, as prevailing from time to time, shall be extra.

4.2 If the Janitor is a member of the Chapter, he shall be exempt from paying the membership subscription. If the Janitor is not a member of the Chapter, he may be paid an honorarium of Rs 250 per Convocation.

BALLOT AND VOTING MEMBERSHIP

5.1 The membership of the Chapter shall consist of Subscribing Members and Honorary Members.

5.2.1 No candidate shall be exalted or admitted if there are two or more black balls in the ballot. In the case of such unfavorable ballot, the candidate cannot be re-proposed for a period of one year thereafter.

On first visit

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6. RESIGNATION AND REJOINING

Any member desirous of terminating his membership of the Chapter may tender his resignation in writing to the Scribe E or orally in the open Chapter, and he shall be entitled to the Certificate referred in Rule 74 of royal Arch Regulations, stating the circumstances in which he left the Chapter. Should he at any future time wish to rejoin, he shall be subject to the rules relating to the joining members.

7. EXCLUSION

8. OFFICERS AND THEIR DUTIES

- 8.1 The Scribe E and the Treasurer of the year shall operate the bank accounts of the Chapter jointly.
- 8.2 The Scribe E shall be in charge of all Chapter records other than the account books maintained by the Treasurer. He shall be ex-officio Secretary and Convener of all Committees appointed by the Chapter. He shall receive from the Treasurer a permanent advance not exceeding Rs 25 (twenty-five only) for contingencies for which he shall render an account.

5.2.2. In case of ballot for other propositions, if the votes for and against the proposition are equal, the First Principal presiding in the Convocation shall exercise a second and deciding vote.

6 RESIGNATION & RE-JOINING

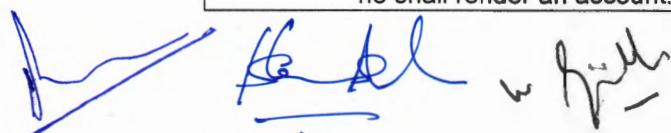
A Companion may resign from the Chapter by making an oral announcement in the open Convocation or by writing a letter to the Scribe E. The resignation shall be deemed accepted on the date of announcement in the open Convocation or the date of receipt of resignation letter, provided all the dues from the Companion as of that date are paid in full. A Companion that has resigned may re-join later in the manner prescribed in Bye-Laws No. 11 & 12.

7 EXCLUSION

If the subscriptions are in arrears for one year, the Treasurer shall send a notice to the Companion concerned by Registered Post for the payment of all amounts due. If the Companion does not pay the full amount due within 30 days from the date of such notice, he shall be liable for exclusion in accordance with Regulation 75 of Book of Royal Arch Regulations of the SGC of India. The re-admission of such Companion shall be only on payment of full amount due and in accordance with the Regulation 70 of Book of Royal Arch Regulations of the SGC.

8 OFFICERS AND THEIR DUTIES

8.1 SCRIBE E shall conduct all business and correspondence of the CHAPTER; record the proceedings of the Convocations in the minutes book; read the minutes at the following Convocation; and shall maintain the minutes book, attendance register, membership register and all other documents and registers of the CHAPTER. Scribe E shall be



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<p>8.3 All moneys due to the Chapter shall be paid to the Treasurer direct, who shall without undue delay deposit the same in an account in the name of the Chapter at a bank approved by a resolution of the Chapter. He shall maintain accounts and shall make only such payments as are duly authorized or have been sanctioned by the Chapter. All such payments shall be made by cheques as far as possible. He shall prepare a statement of accounts annually as on the 31st December of each year, showing the exact financial position of the Chapter.</p> <p>8.4 The Chapter may, by a resolution passed in any regular convocation, open a bank account or as many bank accounts as are necessary in one or more banks to be named; and close the same whenever it is decided likewise.</p> <p>8.5 The Scribe E and the Treasurer shall operate the bank accounts jointly for the convenient conduct of the business of the Chapter.</p>	<p>entrusted with a sum of Rs 1,000 (one thousand only) for contingent and petty expenses for which he shall render accounts to the TREASURER in every Convocation.</p> <p>8.2 The TREASURER shall be in charge of and responsible for all the money(s), both cash and bank balances, of the Chapter and record them in the proper account books. He shall collect the subscriptions from the members and fees from the candidates and joining-rejoining members; reconcile the amounts between cash on hand, bank account, accounts books and the minutes book; send notices for subscription arrears; and make a statement of accounts in every Convocation. He shall deposit all cash amounts received in the bank account without undue delay and in no case later than the third banking day. He shall have the authority to initiate payments due to the Regional Grand Chapter of Southern India, SGC and Madras Freemasons Hall Trust.</p> <p>8.3 The TREASURER shall operate the bank account of the Chapter jointly along with the FIRST PRINCIPAL or SCRIBE E.</p>
<p>9. PROPOSALS AND MOTION</p> <p>9.1. No motion shall be entertained unless it is duly proposed by one member and seconded by the other. Subject to the provisions of the General Regulations of the SGC, every motion shall be determined by the majority of votes of the Companions present and voting. In cases where the votes are equal, the presiding First Principal shall have a casting vote.</p> <p>9.2. No motion shall be brought forward for consideration at any Convocation, of which notice was not given at the previous Regular Convocation or in writing to the</p>	<p><i>✓</i> 8.4 JANITOR shall prepare the Chapter for the Convocations and ensure that (8.4) attendees are properly clothed before entering the Convocations.</p> <p>PROPOSITIONS</p> <p>9.1. Every proposition in the Chapter shall be a proposed by a Companion and seconded by another at a regular Convocation of the Chapter or by providing notice to the Scribe E at least 21 days prior to the date of the next Regular Convocation.</p> <p>9.2. No proposition shall be considered in the Convocation unless it is specified in the summons; and it shall not be specified in the summons unless advance notice is</p>

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previous Regular Convocation or in writing to the Scribe E, in time to be circulated with the summons for the Convocations, provided that the presiding First Principal may waive previous notice in the case of any matter requiring immediate considerations by the Chapter.

10. BYE-LAWS

Amendment to By-laws

Except as otherwise required by Rule 117 of Book of Constitution, amendment of these by-laws or of any of them may be made only in the following manner:

- (1) Notice of motion in writing stating the precise amendment or amendments proposed shall be given in open Chapter at a Regular Convocation.
- (2) The motion shall be set out in the summons for the next Regular Convocation summoned for the purpose, and shall at such Convocation be put to the Chapter.

A resolution for amendment, of which notice had been given shall be carried if a majority of members voting shall vote in favor of it, but it shall not be effective until approved by the Grand Superintendent and by the First Grand Principal.

provided at least 21 days prior to the date of the next Regular Convocation is given to the Scribe E.

9.3. Subject to the provisions of the General Regulations of the SGC, every motion shall be determined by the majority of votes of the Companions present and voting. In cases where the votes are equal, the presiding First Principal shall have a casting vote.

10. BYE LAWS

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10.1 The Bye-Laws shall be read in the open Convocation at least once in a year and every Companion shall be provided with a copy of the Bye-Laws on his Exaltation.

10.2. Amendment to By-laws

No amendment or addition to the bye-laws shall be made unless it is proposed and seconded at a regular Convention, confirmed at the subsequent regular convocation and then duly approved by M.E. THE GRAND SUPERINTENDANT and M.E. THE FIRST GRAND PRINCIPAL.

11 CHAPTER PROPERTIES

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All properties of the Chapter other than the monies in the care of the Treasurer shall be vested in the care of the First Principal, who shall record the inventory in a book under his signatures and shall present it to his successor on the installation Convocation. The First Principal may in his absence, temporarily entrust the property to the care of the Second or Third Principal or to the Scribe E.

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The above amendments were regularly Proposed by E Comp A C Reddi and Seconded by Comp Ramchand Chabria at the regular Convocation held on 24 August 2009; were considered at the regular Convocation held on 29 November 2009; and were confirmed at the regular Convocation held on 20 February 2010.

Place: Chennai

Date: 20/02/10

First Principal
(D. Sreenivasan)

Second Principal
(Suresh Shenoi)

Third Principal
(K. Giridharan)

Scribe E
(Chari S Ramesh)

Approved by the M. E. The Grand Superintendent

Place: Chennai

Date: 27- 6- 2010

Regional Grand Scribe E

Approved by the M. E. The Grand First Principal

Place: New Delhi

Date: 23-07-2010

Grand Scribe E