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BYE LAWS

OF

LODGE PROFESSIONALS NO. 268

B A N G A L O R E

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**As Amended upto 7-11-2008**

## I MEMBERS

- 1 "A person who is a member of ICAI or the Institute of Company Secretaries of India or the Institute of Cost and Works Accountants of India or Members in the profession of Business Management with a professional degree or in the profession of all faculties in Engineering and Science or in the Medical profession with a professional degree or in Legal profession with a degree in Law or any other professional degree (to be recognised as a professional degree in the country)" is eligible to be a member of this Lodge; however this restriction will not be applicable in the case of a Tyler, who shall be a master mason and a subscribing member of any lodge in India.

- 2 The Lodge shall comprise of the following categories of members.
  - (a) Resident Members
  - (b) Non-Resident Members
  - (c) Honorary Members
3. Members residing within 50 km from the limits of Bangalore City Corporation shall be deemed Resident Members. Non Resident members are those residing beyond the limits of 50 km.
4. The Lodge may, if it deems fit, acknowledge the services of a Brother to Free Masonry in general or to this Lodge in particular, by electing him as an Honorary Member in accordance with the provisions of Rule 142 B of C. Such a brother shall be a Chartered Accountant, Company Secretary or Cost Accountant as stated in Bye Law 1 above
5. A Brother who is a member of this Lodge shall automatically cease to be a member if he

ceases to be a member of the Institutes specified in Bye Law No. 1, However, if brother is a member in more than one Institute his membership in this Lodge shall continue if he is a member of any one of the Institutes.

6. A person who ceases to be a member as per Bye Law 5 may rejoin the Lodge if and when his membership to the Institute is restored

## II MEETINGS

7. The Regular Meetings of the Lodge shall be held at the Freemasons Hall, Primrose Road, Bangalore on the second Wednesday of every month at such hour as many be fixed by the Master.
8. The Election of the Master, Treasurer and Tyler shall take place at the Regular Meeting in August and the installation of the Master Elect in September following.

9. The holding of Emergency Meetings (by dispensation) shall be regulated by provisions of Rule 115 B of C.

10. Where an emergency meeting is held for the sole purpose of conferring a Degree at the request and for the convenience of a candidate or candidates, the Lodge may require from such candidate or candidates a total sum not exceeding Rs. 300/- towards the expenses of the meeting.

## III PERMANENT COMMITTEE

11. The Permanent Committee shall comprise the Master, all Past Masters of and in the Lodge, the Wardens, Chaplain, Deacons, Inner Guard, Secretary and the Treasurer.

12. The permanent Committee shall meet on the 1st Monday of every month or on such other day or date of each month at such hour that may be fixed by the Master to transact the following business:

- a) To enquire into and report on the applications from candidates for initiation and joining.
- b) To look into the affairs of the Lodge, scrutineer the accounts and to report to the Lodge.
- c) To make recommendations for sanction on all financial matters and
- d) To consider and report upon such matters as the Lodge may refer to it.

13. The quorum for a Permanent Committee meeting shall be three members.

14. The Master shall preside over the meeting or in his absence the Immediate Past Master. If both are not present any other Past Master or any of the Wardens present shall preside. A record of all the proceedings will be signed by the Chairman who shall have a casting vote in case of an equal division of opinions.

15. The Secretary and Treasurer shall attend the meeting with necessary books of account and references to assist in the conduct of business.



16. The proceedings of the Committee shall be read at the next Regular Meeting of the Lodge and submitted to the Lodge for adoption

#### IV FEES

17. The following fees shall be levied.

|                             | Rs.    |
|-----------------------------|--------|
| For Initiation              | 400.00 |
| For Joining :               |        |
| i) From GLI                 | 250.00 |
| ii) From other constitution | 400.00 |
| For Rejoining               | 250.00 |

#### V SUBSCRIPTIONS

18. The monthly subscription payable in advance is as follows :-

|                      | Rs.                  |
|----------------------|----------------------|
| Resident Members     | <del>70.00</del> 200 |
| Non-Resident Members | <del>60.00</del> 160 |

In addition to the above, each member shall pay towards the G. L. I. and R.G.L. dues as levied from year to year.

19. Any member whose subscription is in arrears for more than 3 months will not be eligible to vote, propose or second a candidate either for initiation or joining or be eligible for being appointed to any office.

20. If any member allows his dues to remain unpaid for 3 months in the case of a Resident Member and for 6 months in the case of a Non-Resident Member, he shall receive intimation from the Secretary by Registered Letter to last known address, and if the arrears are not cleared within one month in the case of a Resident member or two months in the case of a Non-Resident Member from the date of issue of such Registered Letter, he shall be liable to be excluded under rule 155 of B of C.
21. Should a brother who has been excluded wishes to rejoin, he must again be ballotted for and pay the rejoining fee and all arrears due by him.

22. The Tyler (if a subscribing member) shall be exempt from payment of subscription.
23. A sum of Rs. 40.00 shall be transferred from the General fund (Subscription) to the Refreshment Fund every month to meet the cost of refreshment for two visitors to be invited at the Master's discretion.

## VI FUNDS

24. All moneys shall be deposited in a selected Bank in the name of the Lodge in the following fund accounts :-
- (a) General Fund.
  - (b) Benevolent Fund.
  - (c) Refreshment Fund.

25. The bank accounts of the Lodge shall be jointly operated by the Treasurer along with either the Master or the Secretary.

26. (i) The Benevolent Fund shall be devoted solely for purpose of charity.

(ii) Money collected from the following sources shall form this fund.

(a) Collection for Benevolent Fund on Regular Meeting.

(b) Voluntary contribution expressly made for the purpose.

(c) Rs. 10/- per month from the subscription of each subscribing member.

(d) Rs. 50/- from the initiation fee, joining fee and rejoining fee collected.

(iii) A sum of Rs. 200/- from this fund shall be held at the disposal of the Master to meet emergent cases of distress and such cases shall be reported to the Lodge at the next Regular Meeting.

(iv) Immediately before closing the Lodge, the Charity Box shall be circulated. The sum contributed shall be declared to the Brethren by the Secretary and shall be credited to the Benevolent Fund.



27. (i) The refreshment fund shall be made up by transfer of Rs. ~~40~~40/- per month from the subscription of every resident member and transfer of Rs. 40/- as provide in Bye Law 23.

(ii) The Lodge shall provide refreshment on all meeting days.

28. (i) All moneys of the Lodge other than those mentioned in Bye law 26(ii) and 27 (i) shall remain in the General Fund.

(ii) Payment of any sum exceeding Rs. 100/- for other than ordinary purposes from the General Fund shall be made only by a resolution of the

Lodge except in case of emergency when such payment may be authorised by the Master and ratified by the lodge at its next regular meeting.

## VII INITIATION AND JOINING

29. The particulars of the intending candidate shall be submitted to the Secretary on the prescribed form and shall be proposed by a member and seconded by another in the open Lodge at a regular meeting, except in cases prescribed by Rule 134 B. of C.

30. Every application for initiation or joining shall be placed by the Secretary before the Permanent Committee for due enquiry and

report. A candidate for initiation shall be required to appear before the Permanent Committee for this purpose.

### VIII BALLOT

31. No candidate for initiation or joining shall be ballotted for until he has signed the declaration as set out in Rule 136 and 137B. of C.
32. Voting for initiation and joining shall be by ballot. White and Black balls shall be used for balloting. (White balls used in favour and black against the candidate).
33. Three black balls shall reject a candidate.

34. The candidate rejected shall not be repropounded until after the expiry of six months from the date of rejection. The same procedure mutatis mutandis applies to a joining member.

### IX PROPOSITIONS

35. No. motion shall be made or discussed in the Lodge which is not mentioned in the summons unless in case of emergency or as the Master may direct.
36. No question once decided in open Lodge shall be raised again a second time without the permission of the Master or until 6 months have elapsed after the last decision.

37. In the event of there being an equality of votes on any question to be decided by a majority, the Master shall have a casting vote.

38. No proposition shall be put to the Lodge when assembled unless it is proposed by one member and seconded by another. An amendment, however, duly proposed and seconded, may be made to any proposition. In this case, the amendment shall be put first; if negatived, unless other amendments be proposed, the original proposition shall be put to the vote; but if the amendment be carried the original proposition shall be considered lost.

## X SECRETARY

39. The Secretary shall be in charge of all Lodge records and books other than the account books which are maintained by the Treasurer.

40. The secretary shall be in charge of all correspondence, issue summons for meetings, record minutes of the proceedings and maintain all registers and books that are necessary for the Lodge.

41. The Secretary shall take note of members coming within the provision of Bye Law Nos. 19 and 20 and Rule 123 and 155 B. of C., report to the Lodge and take necessary steps to enforce the above provision.

**XI TREASURER**

42. The Treasurer shall maintain such books of account as are necessary under Rule 128 B of C.
43. All payments exceeding Rs. 500/- shall ordinarily be paid by cheques only.
44. The Treasurer shall intimate to the Secretary all cases of arrears falling under Bye Law Nos. 19 and 20 and Rule 123 and 155 B of C.

**XII TYLER**

45. The Tyler (if a Serving Brother) shall be paid such remuneration as may be fixed by the Lodge from time to time.

**XIII AUDIT COMMITTEE**

46. At the regular Meeting in August (Election Meeting) the Lodge shall appoint an Audit Committee (Rule 128 B. of C.)

**XIV ACCOUNTS**

47. The financial year of the Lodge shall be from August to July every year. The account of the Lodge shall be closed on July 31 every year, the first closing being on July 31, 1987.
48. The Treasurer shall have the annual accounts made for the year and present it to the Audit Committee for their comments and report thereon.



49. The annual accounts together with the Audit Committee Report shall be placed before the open Lodge on the Installation meeting for consideration and adoption.

### XV ALTERATION OF BYE LAWS

50. No alteration or additions to the Bye Laws shall be made but by a majority of votes taken on a motion submitted in writing, and included in the summons of the meeting.
51. These Bye Law shall not be abrogated, amended or altered unless the abrogation, amendment or alteration shall have been read and approved in one Regular Meeting and confirmed at the

next Regular Meeting The change shall not become effective until subsequently approved by R.W. the Regional Grand Master of Southern Indian and M.W. the Grand Master.

52. In the event of any abrogation, amendment or revision of any Bye Law or Bye Laws, the Secretary shall provide each member with a copy thereof after approval by R.W. the Regional Grand Master of Southern India and by the M.W. Grand Master.

### XVI GENERAL

53. The provisions in the Book of Constitutions shall apply to all matters which are not mentioned in these Bye Laws.



54. Every member of the Lodge on joining is presented with a copy of these By Laws and his acceptance thereof shall be deemed a pledge of his strict adherence and submission to the Bye Laws contained therein.