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BYE-LAWS

OF

LODGE ABHAYA RUDRA

NO.

WARANGAL

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WARANGAL

I. CONSTITUTION

1. OFFICERS:

The Office bearers of the Lodge  
shall consist of.-

Worshipful Master  
Immediate Past Master  
Senior Warden  
Junior Warden  
Chaplain  
Treasurer  
Secretary  
Director of Ceremonies  
Senior Deacon  
Junior Deacon  
Bible Bearer  
Gita Bearer  
Koran Bearer  
Z.A. Bearer  
Sword Bearer  
Assistant Director of Ceremonies  
Almoner  
Organist

Assistant Secretary  
Inner Guard  
Steward  
Tyler

2. REGULAR MEETING DAY:

The Regular Meeting of the Lodge shall be held on the fourth Sunday of every month except in the month of April May and June.

3. MEMBERS:

The Lodge shall consist of Resident, Absent and Honorary Members.

4. LIMIT OF JURISDICTION

The word "Station" shall be held to mean the Municipal Limits of Warangal.

**II. CANDIDATES**

5. CANDIDATES:

Every candidate for initiation or Brother for joining or rejoining must be proposed and seconded by members in good standing at the Regular Meeting of the Lodge, and must be reported upon by the Standing Committee, before the ballot is proceeded with. All such candidates must be introduced to the Standing Committee.

6. LIABILITY OF PROPOSER, & C

The Proposer and Seconder shall both be responsible for all fees and expenses incurred on account of such brother for a period of three months.

7. REJECTED CANDIDATE

A Candidate who has been rejected shall not be again eligible for proposal for twelve months.

**III. BALLOT AND VOTING**

8. BALLOT

The secrecy of the ballot shall be held strictly inviolate and when a Ballot takes place for the initiation of a candidate or the joining or rejoining of a brother, if two negative balls appear, the proposition shall at once be rejected, but if only one negative ball appears, the Candidate shall be duly accepted.

9. SECOND BALLOT

The Worshipful Master, on a proposition duly seconded, may for the purpose of being assured that no mistake has occurred in the use of the black balls cause a Second Ballot to be forthwith taken, which shall be final for all purposes.

10. VOTING WHEN DEBARRED:

Any member who is in arrears for 3 months or over shall be debarred from balloting or voting on any question before the Lodge and from making any proposition.

11. VOTING BY PROXY

No member shall be permitted to vote by proxy.

**IV. RESIDENT AND ABSENT MEMBERS**

12. ABSENT LIST:

No member leaving the station shall be placed on the Absent List under Bye-Law No.13 shall, on his return to the station intimate the same to the Secretary who will at once place his name on the list of the Resident Members.

13. No office-bearer shall be allowed to have his name placed on the absent list.

14. RETURN OF ABSENT MEMBERS TO STATION

Any member who has beed placed on the Absent List under Bye Law No.113 shall, on his return to the station intimate the same to the Sec- cretary, who will at once place his name on the List of Resident Members.

15. FAILURE TO REPORT RETURN

Any member omitting to comply with the pre-ceeding Bye Law shall be liable to pay the full sub-scription for the period that he has resided in the station; and the evidence either written or verbal, of two Master Masons as to such period of residence shall be final, and shall be sufficient to give effect to this rule unless reasonable excuse be adduced to the contrary.

**V. FEES AND SUBSCRIPTIONS**

16. FEES & SUBSCRIPTIONS

The following fees shall be payable in advance to the Lodge and such fees shall include Grand Lodge and Regional Grand Lodge dues and shall also include Grand Lodge Certificate fee to every Master Mason

Initiation	..	Rs 500.00
Joining & Rejoining fee		Rs 100.00
Monthly subscription including Dinner		Rs 50.00
Absent (Member)		Rs 10.00

17. Should an absent Member attend Lodge or the Banquet , he shall be charged full subscription for the month.

18. Should the subscription of a member of the Lodge remain unpaid for 6 full months, the Scretary will send a Registered notice to him requesting settle-ment within 1 month from the date thereof.

If the payment is not received as stipulated the Secretary would report to the standing Committee. The Committee in turn may recommend to the Lodge at the next regular meeting to exclude the said member under rule 156 of the Book of Constitution.

19. BENEVOLENT FUND:

An amount of Rs. 100/- to be allocated from out of the fees for Initiation and Rs.50.00 from Joining fees, Charitable Collections in the Meetings and Voluntary donations; shall form the fund of Benevolence, which shall be solely devoted for Charitable purposes and part of the "Interest" from Capital Fund and other Contributions from the General Fund, as the Lodge may determine from time to time.

20. EMERGENT CASES OF DISTRESS:

A sum of Rs. 500.00 from this Fund (Benevolent Fund) shall be annually held at the disposal of the Worshipful Master to meet emergent cases of distress.

21. EXTRA FEE

It shall be within the discretion of the Lodge to levy a fee not exceeding rupees thirty at any time that circumstances may require it.

22. In the event of any necessity arising for the withdrawal of funds out of the Capital fund of the Lodge, instituted as per Bye-laws No.22, a majority

of not less than three-fourths of the Brethren in good standing present at the Meeting, shall be required to sanction the same in a regular manner.

23. SPECIAL BANQUET FEE

It shall be within the discretion of the Worshipful Master to levy a special fee, on all residents members subject to a confirmation by the Lodge on any occasion on which a special Banquet or other entertainment should in Worshipful Master's opinion be given such as in the case of the Reception of Regional Grand Lodge or Grand Lodge or other Masonic functions. Any deficit in meeting the expenses shall be met with from the General fund and one half of the amount earned as interest from the Capital fund.'

**VI. PROPOSITION AND DISCUSSIONS**

24. PROPOSITIONS

No proposition shall be entertained until it has been fully seconded; and when a motion has been duly made and seconded, the opinion of the Brethren present who may wish to speak thereon shall be taken before it is put to vote; but no vote shall be taken on any proposal until due notice has been given in the summons. This bye-law shall not have reference to the subject matter pertaining to correspondence brought up by the Secretary, subject to the discretionary powers of the Worshipful Master.

25. MEMBER'S RIGHT TO SPEAK

No member shall be entitled to speak more than once upon any question before the Lodge, except strictly in explanation; but the Mover shall have the right of reply, after all the member, who may wish to do so, shall have addressed the Lodge.

26. ADDRESSING LODGE

Whenever a Brother may have occasion to speak in Lodge, he shall do so standing, in order, and shall address his remarks to the worshipful master in calm and decorous language.

27. DISCUSSIONS:

To preserve the harmony of the Lodge, the Master shall have the discretionary power, at any stage of discussion to stop its being proceeded with.

28. RESOLUTION:

Any Resolution passed in open Lodge shall be binding on all the members of the Lodge.

**VII. ELECTION AND INSTALLATION**29. ELECTION OF MASTER AND TYLER

The Worshipful Master and Tyler shall be annually elected by Ballot, at the Regular Meeting in October.

30. DATE OF INSTALLATION:

The Worshipful Master shall be duly installed at the regular meeting in November.

**VIII. SECRETARY**31. SECRETARY'S DUTIES:

The Secretary shall issue the summons for, and record the Minutes of all Meetings and Committees keep the Register of Members, and discharge such other duties as may be delegated to him by the Worshipful Master.

**IX. TREASURER**32. FUNDS WITH TREASURER:

The Treasurer shall collect all dues and fees and deposit all sums in excess of Rs. 100.00 (one hundred) in his possession for over a week, in a Bank in the name of the Lodge to be operated upon jointly by the Treasurer and either the Worshipful Master or the Secretary with such banker as the Lodge may decide, for safe custody. Provided that not more than a sum of Rs. 5,000 (Rupees Five thousand only) May be kept otherwise than a fixed deposit for periods exceeding 3 years with a bank in the name of the Lodge.

33. PAYMENTS BY TREASURER

The Treasurer shall not pay any moneys of the Lodge, except its current expenses and as otherwise provided for, without the direction of the Master and Brethren in Lodge assembled.

**X. TYLER**34. TYLER'S DUTIES AND FEES:

The Tyler, in the event of his being Serving brother, shall be paid a remuneration of Rs. Fifteen

per month and a fee of Rs. 1 (one) for each degree given in the Lodge as compensation for his services. A subscribing member serving as Tyler shall be exempt from payment of monthly subscription and all other lodge dues. He shall be responsible for the cleanliness of the Lodge and the correct disposition of its furniture at the time of meeting.

### XI. BUILDING COMMITTEE

35. There shall be a committee known as the Building Committee of the Lodge and shall consist of the Wor. Master Secretary and three elected members. Election of 3 members will be held at the installation meeting every year.

### XII. AUDIT COMMITTEE

#### 36. AUDIT COMMITTEE

An Audit Committee shall be elected by the Lodge as soon after the Installation as possible, which shall consist of any three senior members which some knowledge of accounts and preferably qualified accountants. The Committee's report upon audit shall be placed before the next meeting of the Lodge.

### XIII. STANDING COMMITTEE

#### 37. STANDING COMMITTEE

There shall be a Committee, styled the Standing Committee of the Lodge, which shall consist the Worshipful Master, all Past Masters, Past Wardens, the Senior and Junior Wardens, the Secretary and the Treasurer and three members elected at the Installation meeting, and any three of the said Standing Committee shall form a quorum

#### 38. PRESIDENT OF STANDING COMMITTEE

The Worshipful Master shall be the President, and the immediate Past Master the Vice-President, of the Standing Committee, and in their absence the Senior Brother present shall preside

#### 39. STANDING COMMITTEE MEETING

The Secretary shall convene a meeting of the Standing Committee, when requested to do so by the Master.

#### 40. REFERENCE TO STANDING COMMITTEE

The Worshipful Master is hereby authorised and empowered to refer to the Standing Committee, for consideration and report at any stage any matter or proposition that may be brought before the Lodge, previous to putting the same to vote and on the Worshipful Master so referring the same, all discussions thereon in Lodge shall immediately cease.

#### 41. NOTICE TO PROPOSER AND SECONDER

When the Worshipful Master shall refer any motion to the Standing Committee, the Proposer and Seconder shall be invited to be present for the consideration of that particular question, and the Secretary shall send them notice of the time appointed for the Meeting.

#### 42. RULES FOR STANDING COMMITTEE

Rules for Lodge discussion shall also apply to discussions before the Standing Committee, the Presiding Officer whereof, for the time being, shall be entitled to the same respect as the Worshipful Master in Lodge.

43. STANDING COMMITTEE'S REPORT

At the Regular meeting of the Lodge following that which any reference has been made, the Standing Committee shall present their report and the Worshipful Master shall cause the same to be read in open Lodge, after which its adoption or rejection shall be decided upon in the usual way on a motion duly made and seconded.

44. STANDING COMMITTEE'S POWER:

The Standing Committee is hereby authorised and empowered to summon any member to give information on any matters referred to it by the Lodge.

## XIV GENERAL

45. VISITOR:

Every Visitor must be well vouched for or required to produce his Grand Lodge Certificate and undergo an examination.

## XV LODGE PROPERTY

46. LODGE PROPERTY

Property of every description belonging to the Lodge shall be vested in the Worshipful Master and Wardens for the time being, in trust for the Lodge, except as may be otherwise provided for.

47. INVENTORY

An inventory of the whole of the Lodge property shall be entered in a Book, which shall be verified by the Worshipful Master on his installation and shall be countersigned by himself and his Wardens.

48. JEWELS & C

The Warrant, Jewels and Working Tools belonging to the Lodge, shall be in charge of the Worshipful Master or of such other officers as he may appoint.

## XVI BYE-LAWS

49. BYE-LAWS:

These Bye Laws shall be read in open Lodge at such time as the worshipful Master may think proper or atleast once a year, and each newly initiated or joining or re-joining brother shall be furnished with a copy.

50. ALTERATION OF BYE-LAWS:

The Bye-laws, or any portion of them shall not be altered without the sanction of any majority of the members present at a regular meeting of the Lodge, notice of the proposed alteration being given at the previous Regular Meeting and circulated with the Summons of the Regular Meeting at which it is to be considered and confirmed at the next Regular meeting and approved by R.W the Regional Grand Master and M.W. the Grand Master.