

BYE-LAWS
OF
LODGE EAGLE No. 334, GLI
SECUNDERABAD



Meets on Second Tuesday of January, April, July and October
at St. John's Freemasons' Hall, Nehru Nagar,
East Marredpally, Secunderabad - 500 026.

**BYE-LAWS
OF
Lodge Eagle No.334 G.L.I.**

Members

1. The Lodge shall consist of Founder Members, Resident Members, Absentee Members, Honorary Members and Life Members as per Rules 142 and 142-A of the Book of Constitution.

Members leaving the Station for two months and over shall be placed on the Absent Members' list by their notifying the Secretary in writing or by announcing the same in open Lodge with their out-station address. The word "Station" shall include every place within a radius of 20 kilometers from St. John's Hall, Secunderabad.

Regular Meetings

2. The regular meetings of the Lodge shall be held at St. John's Hall, Secunderabad, or such other place that the Master may decide on the recommendation of the Lodge Committee, on the Second Tuesday of the months of January, April, July and October.

Emergent Meetings

3. Emergent meetings under Dispensation shall be held at the expense of the Lodge whenever the Master shall deem it necessary. But should an emergent meeting be held for the convenience of any candidate or member, all the expenses thereof shall be borne by such party about which previous intimation shall be given to the party concerned.

Officers

4. The Officers of the Lodge shall be the Master, Immediate Past Master, Senior and Junior Wardens, Chaplain, Treasurer, Secretary, Director of Ceremonies, Senior and Junior Deacons, Bearers of the Volume of the Sacred Law, Sword Bearer, Asst. Secretary, Asst. Director of Ceremonies, Almoner, Inner Guard, Stewards and Tyler.

Election of Master, Treasurer and Tyler

5. The Master and Treasurer shall be elected by ballot and the Tyler by show of hands at the regular meeting in October and the Master shall be installed at the regular meeting held in January.

Fees and Subscriptions

6. Initiation including Passing and Raising	...	Rs. 1,500
Joining from the Indian Constitution	...	Rs. 500
Joining from a recognised Constitution	...	Rs. 600
Re-Joining	...	Rs. 500
Founder and Resident Members, quarterly,	...	Rs. 250
Absentee Members, quarterly	...	Rs. 100

In addition each Founder, Resident and Absentee member shall pay an Annual Fee to cover the Grand Lodge and Regional Grand Lodge fees payable on account of his membership in this Lodge.

Out of Rs.250 quarterly subscription of Resident Members, Rs.150 shall be credited to Stewards Fund and Rs.50 to Charity Fund. Also out of Rs.100 quarterly subscription of Absent Members, Rs.50 shall be credited to Charity Fund.

The Services of the Secretary and the Tyler if a Serving Brother or the Lodge by resolution so decide, shall be regarded as equivalent to their appropriate subscriptions to the Lodge.

Should an Absentee member attend the Lodge or Banquet, he shall be charged the full subscription of Rs.250 for that quarter.

Funds

7. The Lodge shall have three Funds, (a) General Fund, (b) Stewards Fund and (c) Charity Fund.
 - a. *General Fund* - Fees and subscriptions shall be credited to this Fund and all administrative and other expenses and fees paid to the Grand Lodge and Regional Grand Lodge shall be debited to this Fund.
 - b. *Stewards Fund* - This Fund shall be maintained by a transfer of Rs. 150 from the monthly subscription of Rs. 250 of each Founder and Resident Member. Members inviting guests shall pay for their guests such charges as may, from time to time, be fixed by the Lodge. All expenses on refreshments, etc. shall be paid for from this Fund and no part of General Fund shall be utilized to meet the cost of refreshments.
 - c. *Charity Fund* - This Fund shall be maintained by a transfer of Rs. 50. From the monthly subscription of each Founder, Resident and Absentee Member, by collections made at Lodge meetings and by voluntary contributions from members and others. A sum of Rs. 2500 may, however, be annually held at the disposal of the Master to meet emergency cases of distress. Disbursements made by the Master shall be reported to the Lodge at the next regular meeting held after such disbursements.

Installation and Special Banquets

8. All expenses of the Installation meeting and other expenses connected thereof shall be borne by the Master Elect, in excess of the Stewards fee for that month and such other extra amount that the Lodge Committee may decide to expend from the Stewards fund.

The Lodge may levy a special fee on all Members to meet the expenses of a special Banquet following a reception of the Regional Grand Master or Grand Master or other special Masonic Functions.

Arrears

9. Any Founder and Resident Member whose subscription remains unpaid for more than six months and any Absentee Member whose subscription remains unpaid for more than one year, shall be liable to be excluded from the Lodge in accordance with Rule 156 of Book of Constitutions.

A member whose subscription is in arrears to this extent shall not be allowed to vote on any matter or to propose or second candidates and he shall not be qualified for election or appointment to any office.

Resignations

10. A member desirous of terminating his membership of the Lodge shall tender his resignation in writing or orally in the open Lodge. He shall be entitled to a Certificate mentioned in Rule 150 of the Book of Constitutions stating the circumstances in which he left the Lodge and also stating whether he is in full Masonic privileges or is in arrears.

Candidates

11. Every candidate for initiation or Brother for joining or rejoining must be proposed and seconded by members in good standing at the Regular Meeting of the Lodge, and must be reported upon by a Screening Committee, before the ballot is proceeded with. All such candidates must be introduced to the Lodge Committee.

The election of candidates for Initiations and Joining shall be conducted in conformity with the requirements of the Book of Constitutions. A rejected candidate shall not be proposed in the Lodge until six months shall have elapsed from the date of such rejection. If the Master is of the opinion that a mistake may have occurred in the Ballot, he may order a second Ballot to be taken forthwith which shall be final.

The Proposer and Seconder shall be responsible for all the fees and expenses incurred on account of the candidate proposed by him for a period of one year from the date of initiation /joining /rejoining.

Lodge Committee

12. The Lodge Committee shall consist of the Master, Wardens, and Past Masters of and in the Lodge, Treasurer, Secretary and three Brethren to be elected by show of hands at the Installation Meeting in January each year and any five shall form a quorum. The Master shall be the President and Immediate Past Master the Vice-President and in their absence the senior Brother shall preside. The Committee shall consider and report to the Lodge on all proposals for referred to it by the Lodge or the Master.

The Secretary shall convene the meeting of the Lodge Committee on the request of the Master or of any three members of the Lodge Committee. The proposers and seconders of the proposals and resolutions being discussed by the Lodge committee shall be invited to the meeting at which those proposals are being discussed.

Audit Committee

13. The Audit Committee shall consist of three members elected by show of hands at the Installation Meeting. The accounts shall be made up every year for the year ending 31st December and the audited accounts shall be presented at the meeting held in the month of March.

Screening Committee

14. The Screening Committee shall consist of the Master, IPM, Secretary and three members elected by show of hands at the Installation Meeting. All candidates for initiation, joining or rejoining shall be introduced to this committee who shall inquire into the character status and report on their desirability as members to the Lodge Committee and the Lodge.

Secretary

15. The Secretary shall record the Minutes of the Meetings under the direction of the Master and the Minutes of all meetings of the Lodge Committee under the direction of the President thereof for the time being. He shall also issue Summons for the Lodge meeting, make all Returns to the Grand Lodge and the Regional Grand Lodge and conduct the correspondence of the Lodge under the direction of the Master. He shall receive from the Treasurer a sum of Rs. 2,000 as imprest money and should this amount be expended, he shall render account to the Treasurer and receive a further sum to recoup the imprest.

Treasurer

16. The Treasurer shall make such payments as are duly authorised or have been sanctioned by the Lodge. The monies of the Lodge shall be duly collected by the Treasurer and deposited in accounts at a Bank approved by the Lodge in the name of the Lodge to be operated by any two of the Master, Treasurer and Secretary.

The treasurer shall maintain all Books of Accounts such as the subscription register cashbook, bankbook and Ledgers of the Lodge. He shall report receipts, payment, account balances of each fund and arrears at every meeting of the Lodge Committee. He shall also draw up the Annual Accounts comprising of the receipts and payments, state of affairs and balance sheet with details of each fund and have them audited by the Audit Committee.

Visitors

17. Any member of the Lodge shall be at liberty to invite a guest or guests but shall pay for the dinner and refreshments for such guest or guests. Guests invited by the Lodge shall be paid for from the Lodge funds. Members inviting guests shall give the Secretary due notice.

Lodge Property

18. An inventory of the whole of the Lodge property shall be entered in an assets register which shall be verified by the Master on his Installation and shall be countersigned by himself, his Wardens and Secretary.

Proposals and Discussions

19. No proposal shall be entertained until it has been duly seconded. When a motion has been duly made and seconded, the opinion of the Brethren present who may wish to speak thereon shall be taken before it is put to vote.

No member shall be entitled to speak more than once upon any question before the Lodge, except strictly in explanation; but the member shall have the right of reply, after all the members, who may wish to do so, shall have addressed the Lodge. Whenever a Brother may have occasion to speak in Lodge, he shall do so standing, in order, and shall address his remarks to the Worshipful Master in calm and decorous language.

To preserve the harmony of the Lodge, the Mater shall have the discretionary power, at any stage of a discussion apply

a guillotine to further discussions on it, and refer the matter to the Lodge committee or proceed with taking a vote on it.

By-laws

20. Additions, alterations, deletions or amendments in respect of these By-laws shall be made only by notice of motion given in writing in open Lodge at a regular meeting. The motion will be carried in the Summons of the next meeting at which it shall be considered and if approved by three-fourths of the members present shall be put up for confirmation at the next regular meeting. Notice that the change will be confirmed must be carried in the summons convening that meeting. The change shall become effective after approval of the Right Worshipful Regional Grand Master and the Most Worshipful Grand Master.
