



**R.A.M. LODGE CALICUT
No. 108 G.M.I**

BYE - LAWS



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BYE-LAWS

MEETING

1. The Lodge shall meet on the Second Sunday in the months of February, May, August and November at Freemasons' Hall, West Hill, Calicut – 673 005 at such time as the Worshipful Commander may fix.
2. An Emergency Meeting may be held at any time when duly summoned by command of Worshipful Commander or the Officer-in-charge of the Lodge.
3. Every summons for a Regular Meeting or for any Emergency Meeting shall be sent by the Scribe to all the members of the Lodge seven clear days before the day of regular meeting and three clear days before the day of Emergency Meeting.
4. The summons shall contain a notice of all business to be transacted at such meeting. At an Emergency Meeting, only the business set forth in the summons shall be transacted. At a Regular Meeting, the Worshipful Commander may at his discretion permit any business not given notice of in the summons to be transacted if it appears to him to be of urgency or importance.

MANAGEMENT

5. The affairs of the Lodge shall be managed by a General Committee consisting of the Worshipful Commander (who shall be the President of The Committee) , the Wardens, all Installed Noahs, the Treasurer, the Scribe and two members elected by the Lodge. The election of members shall take place at the Installation Meeting.
6. The Committee shall consider such matters specifically referred to by the Lodge, deal with applications for membership and prepare an Annual Report on the state of the Lodge which shall be submitted to the Lodge for approval at each Installation Meeting. The Committee shall meet at least once in every quarter and its proceedings shall be read in Open Lodge at the next Regular Meeting. Five members shall form a quorum.
7. The Scribe shall conduct all the general business and correspondence of the Lodge. He shall keep record in a Minutes Book of the business transacted at every Regular and Emergency Meeting of the Lodge and read the same for confirmation at the next Regular Meeting. He shall maintain in a separate book record of the meetings of the General Committee. He shall keep a Register of all members of the Lodge. He shall carefully preserve all the Registers and Records of the Lodge. He shall be entrusted with a sum not exceeding Rupees five hundred only for contingent expenses for which he shall render periodical accounts to the Treasurer.
8. The Treasurer shall have charge of and be responsible for the moneys and Account Books of the Lodge. He shall enter the details for moneys received and paid out in appropriate books

of account. He shall collect the subscription and other dues, if any from members and deposit them in the name of the Lodge in a Bank approved by Resolution of the Lodge. He shall have authority to pay as and when they fall due all routine expenses of the Lodge such as G.M.I and R.G.L dues and sundry expenses. All other payments shall be made only on the authority of the Lodge, of the Worshipful Commander or the Officer-in-charge of the Lodge. At the Installation Meeting, he shall place before the Lodge the accounts written up to 31st May, audited and certified as correct by the Audit Committee.

9. The Worshipful Commander and the Treasurer shall be elected annually by ballot and the Warder chosen by show of hands. The first election shall be held at the Regular Meeting in May and the Installation Meeting shall be held in the following month (August). Thereafter the Annual election shall be held at the Regular Meetings held in May and the Installation shall be held at the Regular Meeting in August. The Worshipful Commander-elect shall after Installation appoint and invest the following officers: Immediate Past Commander Noah, Senior Warden, Junior Warden, Chaplain, Treasurer (elected), Scribe, Director of Ceremonies, Senior Deacon, Junior Deacon, Organist, Guardian, Stewards and Warder (elected).
10. Operation of Bank Accounts: There shall be two Bank accounts, one for General purpose and one for Charity. This should be maintained and operated by the Treasurer jointly either with Worshipful Commander Noah or the Scribe.
11. An Audit Committee of two members shall be elected by the Lodge at the Installation Meeting who shall audit the accounts of the Lodge for the year and certify its correctness.

ADMISSION OF MEMBERS

12. A Mark Master Mason desirous of being Elevated to this Degree may either be proposed and seconded at a Regular Meeting of the Lodge, or an Application duly signed by his Proposer and Seconded may be sent to the Scribe at least fifteen days before the meeting and the proposal shall be included in the Summons for the next Regular Meeting. The full name of the candidate, his age, calling, place of abode, the name and number of the Mark Lodge of which he is or was a member and the names of the Proposer and Seconder must appear in the Summons for the Meeting at which the ballot is to take place. He shall produce for inspection before the ballot is taken his Grand Lodge Certificate as Mark Master Mason and a Clearance Certificate from each of the Mark Lodges of which he is or was a member stating that his dues have been paid in full. He shall also pay, on being balloted favourably the fees stipulated in By Law 16 as well as his subscription for the current quarter.
13. If a brother who is a Royal Ark Mariner of a foreign Constitution is desirous of joining the Lodge, he must be proposed and seconded at a Regular Meeting of the Lodge. His full name, profession or occupation, place of abode, the name and number of the R.A.M. Lodge of which he is a member, must be set forth in the Summons for the Meeting at which the ballot is to take place. He must produce his Royal Ark Mariner's Certificate issued by the Grand Lodge of the foreign Constitution concerned and a Clearance Certificate from the Lodge of which he is or was a member stating that his dues have been paid in full. He must also pay, before ballot, the fees stipulated by Bye-Law 16 as well as his subscription for the current year. A brother who is already a subscriber in a R.A.M. Lodge under Grand Mark Lodge of India will not be admitted as a member of this Lodge without the consent of the Masonic Authority.

14. The Lodge shall not proceed with the ballot for Elevation or joining unless the Scribe has reported that the documents mentioned in the foregoing Bye- Laws have been produced.
15. No brother shall be elevated in or admitted a member of the Lodge, if on the ballot, more than one black ball appears against him. In the event of an unfavorable ballot, the candidate shall not be proposed again until after the lapse of six months from the date of his rejection.
16. In all cases where the votes of the brethren on any proposition are equal, the Worshipful Commander shall have a second or casting vote

FEES, SUBSCRIPTION Etc

17. The following fees shall be payable to the Lodge.

For Elevation	Rs.3,000/-
For Joining from a Lodge under the Constitution	Rs.1,000/-
For Re-joining	Rs.1,000/-
For Re-joining from a Lodge of a recognized Constitution	Rs.1,500/-
Annual subscription payable in advance.	Rs.1,000/-

RETIREMENT OF MEMBERS (RESIGNATION)

18. If any member allows his subscription to remain in arrears for one year, the Scribe shall advise him of the amount due by registered post and if the full amount is not paid off within thirty days from date thereof, he shall be liable to Exclusion under Article 109 of the Book of Constitution.
19. Brethren desirous of retiring from the Lodge may notify the same either verbally in Open Lodge or by letter to the Scribe.

If a Brother fails to observe this Rule, he shall be liable for his subscription until such notice is given.

PROPOSITIONS

20. Every proposition for consideration by the Lodge shall be proposed by one member and seconded by another.
21. Amendments duly proposed and seconded may be moved and shall be put to the vote first, and if negative, the original proposition shall stand and if the amendment is carried, the original proposition shall be deemed to have been lost.
22. No proposition shall be considered at a meeting unless notice of it has been given at the previous Regular Meeting, or forwarded in writing to the Scribe for inclusion in the Summons at least fifteen days before the date of the meeting at which the proposition is to be considered; but the Worshipful Commander shall have power to admit a proposition for consideration if he considers it of importance or urgency, even though previous notice as aforesaid has not been given.
23. Every member must address the Worshipful Commander standing and in the manner usual amongst Royal Ark Mariners. The proposer shall have the right to reply.
24. It shall not be competent to the Lodge to abrogate, alter or amend these By Laws unless the abrogation, amendment or alteration shall have been moved in Open Lodge at one meeting, considered and passed at the next Regular Meeting and confirmed at the subsequent Regular Meeting and approval obtained in accordance with Rule 87 of Book of Constitution.

25. Every member on admission shall be presented with a copy of the By Laws and his acceptance thereof shall be deemed a submission thereto.

26. At every Regular and Emergency Meeting of the Lodge, the charity bag shall be circulated.

These By Laws were adopted at the Consecration Meeting held on 20th April 2015 and ratified at the meeting of the members on 25th May 2015

(Sd/-)	W.Bro.Dr.K.Premachandran	W.C.N
(Sd/-)	Bro.K.T.Ajith	S.W.
(Sd/-)	Bro.Dr.K.G.Alexander	J.W.
(Sd/-)	Bro.P.V.Jeswani	Scribe.

APPROVED BY R.W. THE REGIONAL GRAND MARK
MASTER

Place : Chennai

Date : 20-06-2015

Sd/-

Regional Grand Mark Master

APPROVED BY M.W. GRAND MASTER

Place : New Delhi

Date : 24-06-2015

Sd/-

Grand Secretary