

ROYAL ARK MARINERS LODGE
TRAVANCORE No. 118
THIRUVANANTHAPURAM

Warranted on 01st July 2011
Consecrated on 15th July 2011

BYE-LAWS

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1. Members

The Lodge shall comprise of :-

- a. Subscribing Members
- b. Honourary Members

2. Meetings

The regular meeting of the Lodge shall be held at Trivandrum Masonic Hall, Mudavanmugal, Thiruvananthapuram on the Fourth Sunday in March, June and September and on the Second Sunday of December of the English Calender Month at such hour as the Worshipful Commander Noah decides.

Summons convening the Regular Meeting shall be issued at least seven days before the Meeting. Emergency Meetings, however may be convened at shorter notice.

3. Fees and Dues

The fees and subscription shall be as follows and should be paid in advance.

- a. Elevation Fee : Rs.3,000/- plus the cost of Apron and Jewel as applicable.
- b. Joining or Rejoining : Rs. 3,000/- Fee from the same Constitution
- c. Joining Fee from a : Rs. 3,000/- foreign Constitution
- d. Stewards Fund : Rs. 2,000/-
- e. Annual Subscription : Rs. 400/- for Members plus dues payable to the Grand Lodge of Mark Master Masons of India and the Regional Grand Mark Lodge of India as applicable.

The expenses of any Emergency Meeting and Dispensation shall be defrayed by the Brother or Brethren at whose instance the meeting is held.

4. Admission & Retirement of Members

No candidate for Elevation or Joining shall be accepted as a Member of the Lodge, unless if on ballot two third of the members present and voting in Lodge approves the proposal of such candidature. No rejected Candidate shall again be proposed until six months have lapsed since the balloting.

Any Member whose subscription is unpaid for two full years at the end of the Lodge accounting year (31st August) will automatically cease to be a Member of the Lodge as per Rule 110 of the Book of Constitutions. Such excluded Member will have to go through the usual procedure of proposal and balloting after having

paid the dues to get readmitted and will have to pay the Joining Fee as put down in Bye Law No. 4 (c).

5. Election of Officers and Installation

The Worshipful Commander Noah and the Treasurer shall be elected by ballot and the Warder by show of hands at the Regular Meeting in June. The Worshipful Commander Noah Elect shall be Installed at the Regular Meeting in September and will appoint and invest his Officers.

6. Standing Committee

A Standing Committee shall be constituted at the Installation Meeting consisting of the Worshipful Commander Noah, I.P.C.N., two Wardens, D. of C., Treasurer, Scribe and two Members who do not hold any regular office and

elected by the Lodge at the Installation Meeting in September.

The duties of the Standing Committee shall be :-

- a. To scrutinise the monthly financial statements.
- b. To scrutinise proposals of candidate for Elevation or Joining.
- c. To take inventory of the Lodge property and report its condition.
- d. To present the Annual Report at the Installation Meeting.
- e. To consider and suggest any manner tending to promote the welfare of the Lodge.

7. Audit Committee

A committee of two (who are not members of the Standing Committee) shall be appointed

by the Lodge at the June Meeting for auditing the Accounts of the year. The audited statement shall form a part of the Annual Report.

The control of the property of the Lodge shall be as provided in the Book of Constitution Rule 97.

8. Duties of Treasurer

The Treasurer shall collect subscription and other dues and shall issue receipts for such collection made. He shall be in charge of all meetings and shall make payments for current routine expenses with the permission of the Worshipful Commander Noah. All monies shall be deposited in a bank approved by the Lodge and in the name of the Lodge. All cheques must be signed by any two of the following:- viz : The Treasurer and either the Worshipful Commander Noah or the Scribe. The Treasurer shall submit a financial statement at the Regular Meeting of the Lodge.

The disbursement of any amount exceeding Rs. 1,000/- otherwise than the routine expenses requires the previous sanction of the Lodge, under notice.

9. Duties of Scribe

The Scribe shall be in charge of the Lodge records and books other than the Account Books. The Account Books shall be maintained by the Treasurer. The Scribe shall conduct all general business and correspondence of the Lodge.

The Scribe shall record minutes of all meetings of the Lodge and separately of any Lodge committees. He shall issue summonses for all Lodge meetings, at least seven days in advance to every member of the Lodge. He shall also preserve all other necessary records and keep an account of all money passing through his hands. The Scribe shall be the Ex-Officio

Member and Convenor of all Committees appointed by the Lodge.

10. Alteration of By-laws

No alteration or addition to these Bye-Laws shall be made except by a motion at a Regular Meeting after due notice and approved at the next Regular Meeting and thereafter confirmed at the following Regular Meeting of the Lodge and approved by R. W. The Regional Grand Mark Master and M. W. The Grand Master.

11. General

In all matters, the members shall abide by and strictly confirm to the laws and regulations of the Grand Lodge of Mark Master Masons of India and in all matters not expressly herein before provided for, the directions contained in the Book of Constitutions so far as they are applicable there to.

Duly considered and adopted at the Consecration and Constitution of the Lodge held at Thiruvananthapuram on 15th July 2011.

(D. Santhi Kumar)

W. C. N

(P. Balachandran Nair)

Senior Warden

(S. M. Ashraf)

Junior Warden

(Joseph Rodricks)

Scribe

Approved by R. W. THE REGIONAL
GRAND MARK MASTER

Place : Chennai

Date : 19-09-2011

REGIONAL GRAND
MARK MASTER

Approved by M. W. THE GRAND MASTER

Place : New Delhi

Date : 22-09-2011

GRAND SCRIBE