

Q1917

~~10 JUN 2016~~



Bye-laws

BY-LAWS

(1)

OF ROYAL ARCH CHAPTER RAJAJI No: 153 HOSUR

1) REGULAR CONVOCATION

The regular convocation of the Chapter shall be held at Venkateshwara Mini Meeting Hall, 19,Step Colony,Dharga,Hosur. The Regular meetings on 3rd Friday of March, July, and November at such hour as the three Principals may direct.

2) ELECTION OF OFFICERS

The Three Principals and other Officers of the Chapter shall be elected annually at the regular convocation in November. The mode of election shall be by ballot for the office of the Three Principals in the first instance and the officers in succession, provided that by a resolution of the Chapter duly proposed and carried in that Election meeting, save in the Case of the Treasurer and Janitor, the three Principals may be empowered to appoint the other officers of the Chapter, for that year, instead of the same being elected by ballot. The Janitor may be elected by a show of hands in the November Convocation.

The Three Principals and officers shall be installed and invested at the next regular Convocation in March.

3. FEES

A. Members shall be required to pay an annual subscription of: Rs.500/- Which shall be allotted as follows;

General Fund: Rs. 300/-, Stewards Fund: Rs.150/-, Charity Fund: Rs.50/-

PLUS

Regional Grand Chapter and Supreme Grand Chapter dues at actual as applicable and payable.

V. Venugopal

B. All dues as indicated above shall become payable in full during the month of March each year or in the month of exaltation /joining/rejoining as applicable.

C. Fees for exaltation/joining shall be as follows

- i Fees for exaltation including registration & certificate Rs.1000/-
- ii. For joining from Indian Constitution Rs.500/-
- iii. For joining from other Constitutions Rs.800/-
- IV. For rejoining every Companion shall pay Rs.500/-

PLUS

Annual subscription as above

AND

All other uncleared arrears and dues

4) MEMBERS/MEMBERSHIP

Any Brother who is a Master Mason and a member of any Craft Lodge warranted under the Grand Lodge of India is eligible to be admitted as a member of the Chapter.

The chapter shall comprise of the following categories of members;

- I. Subscribing Members
- II" Honorary Members

The Chapter may, if it deems fit acknowledge the services of a Companion to the Order in general or to this Chapter in particular, by electing him as an Honorary Member in accordance with the Provisions of Rule 142 of Book of Constitutions.

5) FUNDS

N.K. Gupta

All monies shall be deposited in a nationalized bank in the name of the Chapter, and record of files should be maintained as,

i. General Fund ii. Charity Fund

B) The bank accounts shall be operated jointly by the Treasurer along with either

i. The First Principal i M.E.Z or

ii Scribe E- Secretary

C) The Charity Fund shall be devoted solely for the purpose of charity.

D) Monies collected from the following sources shall form this fund.

i. Collection for charity fund at regular, emergence and special convocations.

ii. Voluntary contributions expressly made for this purpose.

iii. Rs.50/- p.a. from the subscription of each subscribing member.

E) Stewards Fund/Refreshment Fund

Payments to the M.E.Z to defray the cost of banquets including refreshment, fellowship & dinner during the installation meetings & meetings without ceremonies shall be made out of this fund account. The amount Payable is the actual receipt during the year towards the Stewards Fund and subsequent receipts out, of the arrears of subscription for the Masonic year.

6) SCRIBE -E – SECRETARY

A) The Scribe E shall be in charge of all Chapter records and books other than the accounts books which are maintained by the Treasurer.

V.K. Gupta

B) The Scribe E shall be in charge of all the correspondence, Issue summons for the meetings, record minutes of the Proceedings and maintain all the registers and books that are necessary for the Chapter.

C) The Scribe E shall take note of the members coming within the Reg. 75 & 156 of the B of C, report to the Chapter and take necessary steps to enforce the above provision.

7) TREASURER

A) The Treasurer shall maintain such books of accounts as are necessary under rule 129 of B of C.

B) All payments exceeding Rs.1500/- shall ordinarily be paid by cheque only.

C) The Treasurer shall intimate to Scribe E all cases of arrears as per Reg.75 and Rule 156 of B of C.

8. ACCOUNTS

a. The financial year of the Chapter shall be from March to February. The accounts of the Chapter shall be closed on the last date of February every year.

b. The Treasurer shall have the annual accounts made for the year and present it to the Audit Committee for their Comments and report thereon.

c. The annual accounts together with the Audit Committee report shall be placed before the open Chapter on the Installation meeting for consideration, approval and adoption.

9) PERMANENT COMMITTEE

The Permanent Committee shall consist of the Three Principals, past First Principals of and in the Chapter, Scribe E, Treasurer and two Companions elected on the Installation day. The First principal shall be the Chairman

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of the committee. The quorum for the permanent Committee shall be three members.

10) AUDIT COMMITTEE

A committee shall be appointed annually at the election meeting in ~~November~~ to audit the Treasurers books of accounts and to report thereon at the ensuing Installation meeting in March.

The Treasurer and Scribe E shall assist the Audit Committee in preparing the annual report and statement of accounts.

11) ALTERATION TO BYE.LAWS

No resolution or alteration in or addition to these Bye-laws shall be introduced or discussed in the Chapter until due notice of the same shall have been given in writing, In the open Chapter at regular Convocation and afterwards circulated with the summons for the next ensuing Convocation unless introduced by the report of the Permanent Committee.

All matters not specifically provided by the Royal Arch regulations or these bye-laws shall be decided according to the Book of Constitutions of the Craft.

12) GENERAL

- a. The candidates being exalted shall get the Apron/Breast Jewel by paying the cost along with the payment of subscription.
- b. The cost of the meeting including the hall rent, dining hall charges, and any other allied/incidental expenses shall be borne by the candidate/candidates, If any meeting/ Convocation held at the specific request of any candidate/s for exaltation on any day other than a regular meeting.
- c .Any cost incurred by the Chapter towards the reminders for subscription in arrears beyond six months from the date they become

V.K. Jayaram

due and payable shall be recovered from such members whose subscription is in arrears.

d. Every member of the Chapter on his exaltation/ joining shall be presented with a copy of these bye-laws and his acceptance thereof shall be deemed a pledge of his strict adherence and submission to the bye-laws contained therein.

e. In the event of any abrogation, amendment or revision of any bye-law or bye-laws the Scribe E shall provide each member with a copy thereof after the approval by the M.E. The First Grand Principal of the Supreme Grand Chapter of India.

Adopted at the consecration and constitution of the Chapter held on 2nd Day of June 2016.



First Principal



Second Principal



Third Principal



Scribe "E"

Approved by

M.E.C. The Grand **Superintendant**
Regional Grand Chapter of Southern India.



M.E.C. The I Grand Principal
The Supreme Grand Chapter of India.

Place : CHENNAI
Date : 23-06-2016

Place :
Date :

M.E.C. The Grand Scribe E
The Supreme Grand Chapter of India.

Place : NEW DELHI
Date : 29.08.2016