

BY-LAWS OF MARK LODGE ANNAMALAI NO.170.

1-1 JUL 2016

1. Members:

The members of the Lodge shall comprise of two categories.

- (a) Members
- (b) Honorary Members

Explanation: i) Members shall pay the subscription as prescribed in the by-laws.

ii) Honorary Members are those who are elected as such for services rendered to masonry in general or to this Mark Lodge Annamallais No. 170 in particular.

2. Days of Meeting:

- a) The regular quarterly meeting of the Lodge shall be held on the Second Saturday in the months of January, April, July (Election), October (Installation) and such times as the Master may fix from time to time at Freemasons Hall, Paralai Estate, Iyerpadi – 642 108.
- b) A notice of seven clear days shall be given for all meetings, regular & emergency.
- c) An Emergency meeting of the Lodge may at any time be called by the authority of the Master and the business transacted thereat shall not include any business whatsoever except such as mentioned in the summons convening the meeting, nor shall the minutes of the previous meeting be read and confirmed.

3. Subscription and Fees:

- a) Every member shall pay an annual membership subscription of Rs. 250/- and a steward subscription of Rs. 250/- and the prevailing dues payable to Grand Mark Lodge of India & Regional Grand Mark Lodge of Southern India. The subscription shall be paid before September every year, otherwise it will be treated as arrears.
- b) The fees payable to the Lodge shall be as follows:

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|---|-------------|
| Fee for advancement | :Rs. 2000/- |
| Fee for joining from other recognized Constitutions | :Rs. 2000/- |
| Fee for joining or re-joining from Indian Constitutions | :Rs. 2000/- |

V.K. Gupta

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4. Admission of Members:

- a) Every proposal for advancement or joining or rejoining shall be made by a member and seconded by another member of the Lodge either in open Lodge at a Regular meeting or by writing to the Master or Secretary at least 14 days prior to the next regular meeting.
- b) Candidates for advancement and candidates for joining from other constitutions shall sign the declaration as per rule 100 of the book of constitution of Grand Mark lodge of India before the ballot is taken.
- c) If at ballot, two or more black balls appear, the proposal shall be rejected, but if there is only one or none at all appearing against him, the candidates shall be declared duly elected, provided that if less than five members vote when the ballot is taken, a single black ball shall exclude.
- d) Candidates rejected by the ballot shall not be proposed until six months have elapsed after the date of the unfavorable ballot.
- e) In the case of unfavourable ballot, the fee paid shall be refunded.

5 Resigned and Defaulting Members:

- (a) Any member desirous of resigning from the Lodge shall signify the same in writing to the Secretary before the regular meeting or announce in open lodge.
- (b) A brother resigning his membership shall be re-admitted only on payment of arrears if any and rejoining fees subject to passing the ballot.
- (c) Any member of the lodge who is in default of the payment of his subscription for one year after its becoming due shall be debarred from exercising rights of voting or seconding of candidates or being appointed or elected to any office.
- (d) A member whose subscription remains unpaid for full two years, shall cease to be a member of the lodge as per rule 110 of the book VKG of constitution of G.L.M.M.M.I.

6. Election of Master and Treasurer:

The Master and Treasurer shall be elected at the Regular meeting in the month of July VKG by balloting.

N.K. Gupta

7. **The Tyler:**

The Tyler shall be chosen by show of hands. The Tyler can be chosen from among members of the lodge or from other Mark Master Masons under provisions contained in Rule 85 of the Book of Constitution of G.L.M.M.M.I.

8. **Installation Meeting:**

The Master shall be installed at the Regular meeting in the month of ~~September, October~~ ^{vkgt}

9. **Property and funds of the Lodge:**

Property of every kind belonging to the Mark Lodge (including the warrant, jewels, Regalia and Archives) shall be considered as vested in the Master for the time being in the Trust of lodge, and a regular inventory of the same shall be entered in a separate book and examined and signed by each Master after his installation. No property of the lodge shall be sold or otherwise disposed of except by resolution of brethren in open lodge.

10. **Charity Fund:**

- (a) The Charity fund of the lodge shall be maintained by the quarterly charity collection.
- (b) Voluntary contributions may also be made to the fund by members and other brethren.
- (c) Charity fund is intended for the purpose of giving such relief as decided from time to time in the lodge.

11. **Permanent Committee:**

- (a) The permanent committee shall consist of The Master, the immediate Past Master, Wardens, Secretary, Treasurer, Director of Ceremonies and two members to be elected at the installation meeting.
- (b) The Permanent committee shall examine the Secretary's books, inspect and check all the Treasurer's account. Inspect and check all the property of the lodge at least once a year and also present an Annual report at the installation meeting.
- (c) The Permanent committee shall also scrutinize the eligibility of every candidate proposed for Advancement / Joining / Re-joining.
- (d) The permanent committee shall also consider any other such matters the Lodge may refer to the Committee from time to time.
- (e) The Permanent Committee shall meet at each quarter at such place, date and time as the Master decides.

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12. **Administration:**

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(a) Secretary:

- (i) The secretary shall transact all the general business and conduct all the correspondence of the lodge.
- (ii) He shall issue summons / notices for all meetings of the lodge or committee, record minutes of the meeting and keep a register of members and all other register and records, except the accounts kept by the Treasurer.
- (iii) The Secretary shall be the ex-officio Secretary to all committee appointed by the lodge.

(b) Treasurer:

- (i) The Treasurer shall keep a bank account in the name of "Mark Lodge Annamalais No. 170 "to be operated upon by the Treasurer along with either the Master or the Secretary A separate account for charity should be operated.
- (ii) The Treasurer shall not retain in his hands at any time a sum of more than Rs. 500/- for current expenses.
- (iii) Investments belonging to the Lodge shall be kept in the name of the lodge and the relative documents shall remain in the custody of the bank.
- (iv) The account of the lodge shall be audited annually in August before the Annual installation Meeting by an Audit Committee of the lodge and the audited statement of accounts with the balance sheet shall be circulated to the members at the annual installation meeting.

(c) Tyler:

He shall be in charge of all paraphernalia belonging to the lodge and be responsible for the proper preservation thereof and shall keep an inventory of it, countersigned by the Master once a year after his installation.

13. **Audit Committee:**

The Audit Committee shall consist of two members elected at the installation meeting every year and will audit the accounts of the lodge for the year and thereafter.

V.K. Jayakumar

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By-laws:

(a) Every brother shall be presented by the master with a printed copy of the by-laws of Mark Lodge ~~Number~~ No. 170 when he become a member and his acceptance thereof shall be deemed to be a declaration of his submission.

(b) The by-laws shall be read in the open lodge once every year.

(c) It shall not be competent to the brethren to abrogate, amend or alter these by-laws unless the abrogation, amendment or alteration shall have been duly proposed and passed at one regular meeting and inserted in the summons and read and confirmed in the next regular meeting and subsequently approved by the Regional Grand ~~Mark~~ Master and the Grand Master. The by-laws then must be printed and a copy sent to the Grand Secretary and Regional Grand Secretary.

Adopted at the Consecration Meeting held on 20th June 2016.

PLACE : COIMBATORE

DATE : 20.06.2016

Dr. T.K. Athmaram

Dr. T.K. Athmaram

Worshipful Master

K.C. Manoharan

K.C. MANOHARAN
Secretary

N. Krishnakumar

N. Krishnakumar

Senior Warden

S. Rajasekar

S. Rajasekar
Junior Warden

PLACE: COIMBATORE

DATE : 20.06.2016

APPROVED BY M.W. THE GRANDMASTER

(PTO)

vkg
Grand Secretary

APPROVED BY R.W.THE REGIONAL GRAND MARK MASTER

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PLACE: CHENNAI
DATE: 07-07-2016

Regional Grand Mark Master

APPROVED BY M.W.THE GRAND MASTER

PLACE: NEW DELHI
DATE: 23.08.2016

V.K.Gupta

Grand Secretary