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L.382/2013

30 September 2013

To  
W.Bro.Ashok Pandit  
Secy.,Lodge Gopalakrishna No.382  
Kailas  
Nethaji Subhash Bose Road  
Chandrika Extn. Kadri Kambla  
Mangalore-575 004

Dear Sir and W.Brother,

**SUB:BYE-LAWS OF LODGE GOPALAKRISHNA NO.382**

We are forwarding herewith a copy of the bye-laws of Lodge Gopalakrishna No.382, Mangalore duly approved by R.W.The Regional Grand Master and M.W.The Grand Master.

Kindly print the bye-laws and send two copies each to the Grand Lodge and Regional Grand Lodge for records.

Yours fraternally,

  
(N. PANDURANGAN)  
Regional Grand Secretary

Encl:bye-laws

Proposed Bye-Laws for  
**LODGE GOPALAKRISHNA NO. 382**

**2013**

**1. Members:**

The members of the Lodge shall comprise of the two categories:

- (a) Members
- (b) Honorary Members

Explanation I: Members shall pay the Subscription as prescribed in the Bye-laws.

Explanation II: Honorary Members are those who are elected as such for services rendered to masonry in general and of to this Lodge Gopalakrishna No. 382, in particular.

**2. Days of Meeting and Venue:**

- (i) The regular monthly meeting at the lodge shall be held on the third Saturday in the month of January, March, May, July, September and November at 6-30 P.M at the Freemason's Hall, Masonic Valley, Bolpugudde, Kavoor, Mangalore- 575015, but it may be held at some other day or place under dispensation from the Regional Grand Lodge. The meeting can be called at an earlier hour, if necessary provided separate circular on the summons is also sent to every member. The meetings will continue to be held in the above mentioned place till such time when the Lodge secures its own premises.
- (ii) Summons for convening the Regular Meeting of the Lodge shall be issued at least seven days previous to such meetings.

**3. Subscription and Fees:**

- (i) Every member shall pay to the Treasurer the following dues of the lodge, as mentioned in schedule 3 III d, e, f, actuals of which may be changed and presented from time to time and approved in the open lodge. A member in arrears of subscription for a period of one year will be under automatic cessation as per Rule No. 124 of the Book of Constitution. He also ceases to be a member other lodges under G.L.I. In addition a member shall pay Rs. 10,000/- towards building fund while joining the lodge as one time contribution. The dues may be paid in cash or crossed cheque drawn in favor of "Lodge Gopalakrishna No. 382".
- (ii) The dues payable to the Lodge towards Subscription, Steward Fund and towards Building Fund may be changed after discussion in the Standing Committee, proposed in the open lodge and passed by a 2/3 majority of the members present and voting during a regular meeting of the lodge.

(iii) The following fees shall be payable in advance in every case, before initiation, joining & rejoining.

(a) for Initiation	Rs. 1,000/- (One Thousand)
(b) for joining from Foreign Constitution	Rs. 1,500/- (One Thousand and Five Hundred)
(c) for joining & rejoining	Rs. 500/- (Five Hundred)
(d) Stewards Fund Account	Rs. 1,000/-
(e) Subscription for the year	Rs. 1,250/-
(f) Actuals of GLI and RGL dues	
(g) Donation for building fund	Rs. 10,000/- A/c of Lodge Gopalakrishna, Udupi-Manipal as one time contribution

(iv) The expenses of any emergency meeting and the dispensation fee, if any, due to the Regional Grand Lodge shall be borne by the brother or brethren at whose instance the meeting is held, and dispensation is obtained or otherwise as decided by the standing committee.

**4. Admission of Members:**

- (i) Every proposition for initiation or joining or rejoining shall be made in open lodge.
- (ii) The proposition together with the declaration shall be referred to the standing committee for consideration and report to the lodge.
- (iii) Subject to the provisions of Rule 135 of the Book of Constitutions G.L.I., no candidate shall be initiated in or admitted or re-admitted into the lodge until he shall have been regularly proposed and seconded at a regular meeting and balloted for at the next Regular Meeting.
- (iv) When the ballot takes place for the election of a candidate for initiation or joining or rejoining of a Brother, as required under rule 140 of Book of Constitutions, unless if on the ballot two thirds or more of the members present and voting in the lodge approve the proposal, the proposition shall be rejected
- (v) If a candidate for initiation, joining or rejoining is rejected by the ballot, he shall not again be proposed until six months have elapsed after the date of the unfavorable ballot

**5. Resigning and Defaulting Members:**

- (i) Any member desires of resigning from the Lodge shall signify the same in writing to the Secretary before the regular meeting in a month or announce it in the open lodge.
- (ii) A brother resigning his membership relinquishes his rights in the Lodge and shall be re-admitted only on payment of arrears if any along with re-joining fees subject to passing the ballot.
- (iii) When the subscription of any member falls into arrears to the extent up to six months, he shall be liable for exclusion in accordance with Rule 156- Book of constitution G.L.I.
- (iv) Should the subscription of a member remain unpaid for one full year he shall cease to be a member of the Lodge as per Rule 124 of the Book of Constitution G.L.I.

**6. Election of Master Treasurer and Tyler:**

The Master and the Treasurer shall be elected by ballot and the Tyler by show of hands at the Regular Meeting in the month of May every year

**7. Installation Meeting:**

The Master shall be installed at the Regular Meeting in the month of July every year.

**8. Duties of Tyler:**

He shall be in charge of all paraphernalia belonging to the lodge and be responsible for the proper preservation thereof and shall keep an inventory of it, countersigned by the master once a year after his installation. When the services of a serving brother cannot be procured the duty shall be performed in rotation by the member/members of the Lodge, nominated by then Worshipful Master, who are not holding a Regular office.

**9. Property and Function of the Lodge.**

Property of every kind belonging to the Lodge (including the Warrant, Jewels, Regalia and Archives) shall be considered as vested in the Master and the Wardens. The responsibility will be handed over to their successors at the installation meeting. A regular inventory of the whole shall be entered in a separate book and examined by each Master after his installation. No property of the lodge shall be sold or otherwise disposed of, except by resolution of the brethren in open lodge.

**10. Charity Fund:**

- (i) The charity fund of the Lodge shall be maintained by the monthly charity box collection made in the Lodge. Voluntary contributions may also be made by members of the Lodge Gopalakrishna and other brethren.
- (ii) The charity fund is intended for the purpose of giving relief to members of this Lodge and their families and for such relief purposes as the Lodge may from time to time decide upon by a majority of not less than two thirds of the members present. Relief may also be given to brethren who were or have been subscribing members of the Lodge Gopalakrishna for a period of not less than five consecutive years or their afflicted widows, mothers and children.
- (iii) Every application for such relief must, in the first instance, be referred by the Lodge to the Standing Committee for consideration and report to the Lodge.

**11. Matters Relating to Administration:**

- (i) The worshipful master is authorized to appoint his secretary and director of ceremonies. The following order of preference should be followed during appointment.
  - (a) Past Masters of the Lodge / Past Masters who have joined the Lodge.
  - (b) Officers in the ladder/ have been in the ladder
  - (c) Members of the Lodge.
- (ii) Duties of Secretary: The Secretary shall transact all the general business and conduct all the correspondence of the Lodge.
  - (a) He shall issue summons for or notices of all meetings of the Lodge and Committees
  - (b) He shall record minutes of their proceedings and keep the register of members along with all other registers and records except the accounts kept by the Treasurer
  - (c) He shall carefully preserve all books and records and keep a register of all money passing through his hands.
  - (d) He shall promptly prepare the Returns for the Grand and Regional Grand Lodges and forward them in proper time, through the Master together with all fees and contributions due thereon to the authorities concerned.
  - (e) He shall be the ex-officio Secretary to all Committees appointed by the Lodge.

(ii) Correspondence: All letters from members of the Lodge shall be addressed to the Secretary. No member is authorized to write a letter directly to the Regional Grand Lodge or Grand Lodge. All such letters should be routed through Secretary and the Worshipful Master who in turn are authorised to place them in the standing committee if need arises for final decision.

(iii) Duties of the Treasurer: The Treasurer's duties shall be as laid down in Rule 129 of Book Constitution G.L.I. but subject also to the following provisions.

(a) He shall keep separate Bank Accounts in the name of "Lodge Gopalakrishna No. 382" as follows.

General fund Account

Steward fund Account

Charity fund Account

Any other account discussed and approved by the Standing Committee of the Lodge

All cheques must be signed by any two of the following viz, the Treasurer and either the W Master or the Secretary, the Treasurer being common signatory. Deposit receipts shall be endorsed in favour of the Master or Secretary and from General Fund Account for Lodge Building improvement and Maintenance. A sum of Rs. 4000/- per meeting to be paid to Mangalore Masonic Charitable Trust, as Meeting expenditure, as and when the meeting is held..

(b) Investments and fixed deposits for and belonging to the Lodge shall be kept in the name of the "Lodge Gopalakrishna No. 382" and the relative documents shall be in the custody of a Bank.

(c) The accounts of the lodge shall be audited annually in May before the Annual installation meeting by an Auditor elected by the Lodge every year. The Treasurer shall place such audited statement of accounts with the Balance sheet before the Standing Committee for approval and the same shall be circulated to the members at the Annual Installation meeting.

(d) The Official year for purposes of accounting shall be from 1<sup>st</sup> July to 30<sup>th</sup> June of the succeeding year.

## 12. Bye- laws:

(i) As required by the Rule 113 of the Book of Constitution G.L.I., every brother shall be presented by the Master with a printed copy of the bye-laws of the "Lodge Gopalakrishna No.382" free of charge, when he becomes a member and his acceptance thereof shall be deemed to be a declaration of his submission to them.

(ii) The Bye-laws shall be read in open Lodge once every year at such time as the Master may decide. This item shall appear in the Agenda in the summons.

(iii) It shall not be competent for the Brethren to abrogate, amend or alter these Bye-laws unless the abrogation, amendment or alteration shall have been duly proposed and passed at one regular meeting inserted in the summons of next regular meeting and read and confirmed in the open lodge and subsequently approved by the Regional Grand Master and the Grand Master. The Bye -laws must then be printed and a copy sent to the Grand Secretary and the Regional Grand Secretary.

Duly adopted at the consecration Meeting of the Lodge  
held on Saturday the 29<sup>th</sup> June, 2013.

W Master

Senior Warden

Junior Warden

Secretary

Place: Marthandem

Date: 21.08.2013

Approved by RW the Regional Grand Master

Regional Grand Master

Johni

Place: NEW DELHI

Date: 16.09.2013

Approved by MW the Grand Master

Grand Secretary