



STAR PRINTERS, Ooty, Ph : 2440117



**BY-LAWS  
OF  
LODGE OOTY NO. 292**

## **1. Members :**

The members of the Lodge shall comprise three classes; viz:-

- a. Resident Members
- b. Non-Resident Members and
- c. Honorary Members

### **Explanation :**

a. Resident members are those who reside within a radius of 50 miles of Nilgiris District.

b. Non-Resident members are those who reside beyond the said limit of 50 miles radius of Nilgiris District and apply to be brought on the Non-Resident list of members.

c. Honorary Members are those elected as such, for services rendered to Masonry in general or to this Lodge in particulars.

## **2. Days of Meetings :**

The Regular meetings of the Lodge shall be held on the Fourth Saturday of every month except the months of July, November and December at Holiday Inn, Gem Park, Ootacamund or

The Lawley Institute, Ootacamund and at such hour as the Master may from time to time direct (Amended on 21-7-06)

3. Summons for convening the regular meetings of the Lodge, shall be issued by the Secretary atleast seven days previous to such meetings. The summons shall specify the place and hour of the meetings.

#### 4. Subscription & Fees :

i) The annual subscription of both resident and non-resident members will be Rs. 1000/- and this subscription shall be termed the General Fund. (Amended on 13-4-05)

ii) A sum of Rs. 2000/- shall be payable by all resident and non-resident members as steward subscription to meet dinner and refreshment expenses and this subscription shall be termed the steward Fund.

iii) Both these subscriptions shall be payable before 31st of July of every year.

#### 5. The following shall be the Fees PAYABLE IN ADVANCE

Initiation	Rs. 2,000/-
Joining and Re-Joining	Rs. 1,000/-
Joining from other foreign Constitution	Rs. 1,500/-

6. The expenses of any Emergency meetings and dispensation fee, if any, due to the Grand Lodge, shall be defrayed by the Brother or Brethren at whose instance the meeting is held or dispensation obtained.

#### 7. Admission and Retirement of Members :

No Candidate for Freemasonry shall be initiated and no Brother shall be admitted as a joining member of the Lodge, if, on the ballot two or more Black balls appear against him.

8. A candidate rejected for initiation or joining shall not be again proposed in Lodge until after the lapse of six months from the date of last ballot.

9. Any member whose subscription for a period of six months or more remains unpaid shall be liable to exclusion under provisions of Rule 156 of B of C.

10. A member who has resigned or ceased to be a member or has been excluded for non-payment of subscription, shall be permitted to rejoin only on payment of all arrears due, if any, together with his rejoining fees but shall be subjected to a fresh ballot.

## **Elections etc. :**

**11.** The Master shall be elected at the Regular meeting in May and shall be installed at the next meeting in June.

(Amended on 13-4-05)

**12.** The Treasurer and the Tyler shall be elected at the Regular meeting in May and invested in June.

**13.** No motion shall be made or discussed in the Lodge which is not mentioned in the Summons, unless, in case of Emergency, the Master directs otherwise.

**14.** No questions once decided in open Lodge shall be raised again a second time without the permission of the Master until three months shall have elapsed after its last decisions.

**15.** The control of the property of the Lodge shall be provided for in Rule 119, B of C (1993)

**16.** At the Regular meeting in June the Lodge shall appoint a standing committee consisting of the Master, Immediate past Master, Wardens, the Secretary and two other members elected by Lodge.

**17.** At the regular meeting in June, the Lodge shall elect an Audit Committee of two members.

**18.** The duties of the standing committee appointed by the Lodge shall be to enquire about and report on candidates for initiation and joining to examine the Secretary's books and check the Treasurer's accounts, to inspect and check all the property of the Lodge during the period under Review.

**19.** The Secretary to the Lodge shall be the ex-office Secretary to all committees appointed by the Lodge.

**20.** All letters from the members shall be addressed to the Secretary.

**21.** The Secretary shall conduct all the general business and correspondences of the Lodge. He shall issue Summons for or Notices of meetings of the Lodge or Committees, record Minutes of their proceedings and keep the register of the members and all the other registers and records except the accounts kept by the Treasurer. He shall carefully preserve all books and records and keep a register of all money passing through his hands. He shall, immediately if they are due, prepare the return for the Grand and Regional Grand Lodges and forward them through the Master together with all the fees and Contributions due thereon to the authorities concerned.

**22.** The Treasurer shall discharge all the duties and responsibilities laid on him by Rule 129 B of C. He shall have

charge of and be responsible for the money and the account books of the Lodge. He shall receive direct all money due to or held for the Lodge and deposit the same in the name of the Lodge in a Bank approved by a resolution of the Lodge. He shall make payments for all current and ordinary expenses on the authorities of Master or the Officers in charge of the Lodge. No other payments shall be made without a resolution of the Lodge. All cheques issued shall be signed by the Treasurer and the Master or the Secretary of the Lodge. He shall submit his accounts every month at the Regular meetings of the Lodge.

23. The Charity Funds of the Lodge shall be kept separate from the General funds of the Lodge and all the expenditure of charity shall be defrayed from this fund. The Lodge may, by resolution, authorise transfer of such sums as may be deemed necessary from the General fund to the Charity fund but not vice-versa.

24. A sum of Rs. 250/- from the General funds of the Lodge shall be annually placed at the disposal of the Master to meet emergency cases of distress. In case the Master exercises this privilege, he shall report the circumstances at the next Regular meeting of the Lodge, otherwise the sum shall at the close of the year, be carried to the Charity fund.

25. A sum of Rs. 250/- from the General fund of the Lodge shall be paid to the Secretary as Imprest cash to meet petty expenses and which shall be reimbursed by the Treasurer on the Secretary rendering to him the accounts of such expenses.

26. All ordinary cases of distress shall be submitted for discussion in Open Lodge.

27. The Charity Box shall be circulated at all meetings of the Lodge.

28. The Stewards fund shall consist of collections from members towards Dinner and refreshments and shall be maintained separately. No part of the general or charity funds of the Lodge shall be expended for this purpose.

29. It shall not be competent for the Brethren to abrogate, amend or alter these by-laws unless the abrogation, amendment or alteration shall have been duly proposed and passed at one Regular meeting, after due notice has been given to all the members through insertions in the Summons and read and confirmed at the next Regular meeting and approved by R.W.R.G.M. and the M.W.G.M.

This By Law duly passed and adopted at The Consecration and Installation Meeting held on 12th July 1993

**W. Bro. P.K. PILLAI**  
W. Master

**W. Bro. Dr. K. RATHINASAMY**  
Sr. Warden

**Bro. BIRLA KRISHNAMURTY**  
Jr. Warden

**W. Bro. T.K. SHANMUGANANDAM**  
Secretary

**Bro. V. VENKATESH**  
Treasurer

Approved by R.W. The Regional Grand Master

Place : Madras  
Date : 18-12-1993

**R.W. Bro. D. DORAIRAJ,**  
Regional Grand Master

Approved by M.W. The Grand Master.

Place : New Delhi  
Date : 21-2-1994

**N.L. DUGGAL**  
Grand Secretary

Amendment to By Law. No: 4.  
regarding increase in the  
Subscription fee from Rs 4000/- to  
5000/- printed in Summary for  
Meeting No: 239 Dr: 27/4/2019.  
No: 240 Dr: 25/5/2019  
No: 241 Dr: 23/6/2019.  
Therefore Amendment has been  
made. Subscription increase with  
effect from 2019/2020.