

Date of Warrant :
1st September 1992



Date of Consecration :
31st October 1992

**By-laws
of
Mark Lodge Chittoor
No. 81**

2013

BY-LAWS
of
Mark Lodge Chittoor
No. 81

(Framed under Rules 87 and 88 of the B. of C..
of the Grand Lodge of
Mark Master Masons of India — 1989)

MEMBERS

1. The Members of the Lodge shall comprise of the two categories,
(a) Members
(b) Honorary Members.

Explanation:

- 1) Members shall pay the subscription as prescribed in the by-laws
- 2) Honorary Members are those who are elected as such for the services rendered to Mark Masonry in general or to this Mark Lodge Chittoor, No 81 in particular.

DAYS OF MEETING

2. (a) The Regular Quarterly Meeting of the Lodge shall be held on the second Saturday in the months of February, June, September and December and at such times as the Master may fix from time to at the Freemason's Hall, Chittoor (A.P.)
- (b) A notice of seven clear days shall be given of all Meetings, Regular and Emergency.
- (c) An Emergency Meeting of the Lodge may at any time be called by the authority of the Master and the business transacted thereat shall not include any business whatsoever, except such as mentioned on the Summons convening the meeting, nor shall the Minutes of the previous meeting be read and confirmed.

SUBSCRIPTION AND FEES

3. (a) Every Member shall pay an annual membership subscription of Rs. 300,- The subscription shall be payable in advance.

(b) The fee payable to the Lodge shall be as follows :

Fee for Advancement	Rs.400/-
Fee for Joining or Re Joining from the Indian Constitution	Rs.300/-
Fee for Joining from other recognised Constitution	Rs. 400/-

ADMISSION OF MEMBERS

4. (a) Every proposition for Advancement or Joining or Re-Joining shall be made by a Member and seconded by another member of the Lodge, either in open Lodge at a Regular Meeting or by writing to the Master or Secretary atleast 14 days prior to the next Regular Meeting.
- (b) Candidates for Advancement and candidates for Joining from other Constitutions shall sign the Declaration as per Rule 100 of the Book of the Constitutions of Grand Lodge of Mark Master Masons, before the ballot is taken.
- (c) If at ballot, two or more black balls appear, the proposition shall be rejected, but if there is only one or none at all appearing against him, the candidate shall be declared duly elected.

- (d) Candidates rejected by the ballot shall not be proposed until six months have elapsed after the date of the unfavorable ballot
- (e) In the case of unfavorable ballot, the fee paid shall be refunded.

RESIGNATION AND DEFAULTING MEMBERS

- 5. (a) A member desirous of resigning from the Lodge shall signify the same in writing to the Secretary before the Regular Meeting or announce in open Lodge.
- (b) A Brother resigning his membership shall be readmitted only on payment of arrears if any and re-joining fees, subject to passing the ballot.
- (c) Any member of the Lodge who is in default of the payment of his subscription for one year after its becoming due shall be debarred from exercising rights of voting or seconding of candidates or being appointed or elected to any office.
- (d) A member whose subscription remains unpaid for two full years, shall cease to be a member of the Lodge as per Rule 110 of the Book of

Constitutions of the Grand Lodge of Mark Master Masons of India.

ELECTION OF MASTER AND TREASURER

- 6. The Master and Treasurer shall be elected at the Regular Meeting in the month of December by ballot.

THE TYLER

- 7. The Tyler shall be chosen by show of hands at the Regular Meeting in the month of December. The Tyler can be chosen from among the members of the Lodge or from Mark Master Masons under provisions contained in Rule 85 of the Book of Constitutions of the Grand Lodge of Mark Master Masons of India.

INSTALLATION MEETING

- 8. The Master and Treasurer shall be installed and invested respectively at the Regular Meeting In the month of February.

PROPERTY AND FUNDS OF THE LODGE

Property of every kind belonging to the Mark Lodge (including the Warrant, Jewels, Regalia and Archives) shall be considered as vested in the Master for the time

being in the Trust of the Lodge, and a regular inventory of the whole shall be entered in a separate book and examined and signed by each Master after his installation. No property of the Lodge shall be sold or otherwise disposed of, except by resolution of Brethren in open Lodge.

CHARITY FUND

10. (a) The Charity Fund of the Lodge shall be maintained by the Quarterly Charity Collection
- (b) Voluntary contributions may also be made to the fund by members and other Brethren
- (c) Charity Fund is intended for the purpose of giving such relief as decided from time to time in the Lodge.

STANDING COMMITTEE

11. (a) The Standing Committee shall consist of the Master, Wardens, Secretary, Treasurer, Director of Ceremonies and three members to be elected at the installation Meeting.
- (b) The Standing Committee shall examine the Secretary's books, check the Treasurer's account, inspect and check all the property of the Lodge

atleast once a year and also present an Annual Report at the Installation Meeting.

- (c) The Standing Committee shall also scrutinize the eligibility of every candidate proposed for Advancement.
- (d) The Standing Committee shall also consider any other such matters' the Lodge may refer to the Committee from time to time.
- (e) The Standing Committee shall meet early at each quarter at such place, date and time as the Master decides.

ADMINISTRATION

12. (a) **Secretary.**

- (1) The Secretary shall transact all the general business and conduct all the correspondence of the Lodge.
- (2) He shall issue summons / notices for all meetings of the Lodge or Committee, record minutes of the meeting and keep a register of members and all other register and records, except the accounts kept by the Treasurer.
- (3) The Secretary shall be the ex-officio Secretary to all Committees appointed by the Lodge.

AUDIT COMMITTEE

(b) Treasurer:

- (1) The Treasurer shall keep a Bank account in the name of Mark Lodge Chittoor No. 81 to be operated upon by the Treasurer.
- (2) The Treasurer shall not retain in his hands at any time a sum of more than Rs. 50/- for current expenses.
- (3) Investments belonging to the Lodge shall be kept in the name of the Lodge and the relative documents shall remain in the custody of the Bank.
- (4) The account of the Lodge shall be audited annually in December before the Annual Installation Meeting by an Audit Committee of the Lodge and the Audited Statement of Accounts with the Balance Sheet shall be circulated to the members at the Annual installation Meeting.

(c) Tyler :

He shall be in charge of all paraphernalia belonging to the Lodge and be responsible for the proper preservation thereof and shall keep an inventory of it countersigned by the Master once a year after his Installation.

13. The Audit Committee shall consist of two members elected in the Installation Meeting every year and will audit the accounts of the Lodge for the year and thereafter.

BY-LAWS

14. (a) Every Brother shall be presented by the Master with a printed copy of the by-laws of Mark Lodge Chittoor No. 81 when he becomes a member and his acceptance thereof shall be deemed to be a declaration of his submission to them.
- (b) The By-laws shall be read in the open Lodge once every year.
- (c) It shall not be competent to the Brethren to abrogate, amend or alter these By-laws unless the abrogation, amendment or alteration shall have been duly proposed and passed at one Regular Meeting and inserted in the summons and read and confirmed in the next Regular Meeting and subsequently approved by the Regional Grand Mark

Master and the Grand Master. The By-laws then must be printed and a copy sent to the Grand Secretary and Regional Grand Secretary.

M. PRABHAT KUMAR	W.M.
N. PANDURANGAN for	S.W.
Dr. N.C. RAMACHANDRA REDDY	J.W.
V. PADMANABHAN	Secretary

Approved and adopted in open Lodge on 1-8-1993.

Approved by R.W. The Regional Grand Mark Master.

Place : Coimbatore	(Sd.) D. DORAIRAJ
Date : 6-8-1993	Regional Grand Mark Master

Approved by M.W. The Grand Master.

Place : New Delhi	(Sd.) N.L. DUGGAL
Date : 30-8-1 993	Grand Secretary