

Mark Lodge Accountants
No. 101
CHENNAI

Warranted on the 14th day of December 2001
Corresponding to the 23rd day of Agrahayana 1923
Saka Era

BYE LAWS

2002

MARK LODGE ACCOUNTANTS NO. 101 CHENNAI

*(Warranted on the 14th day of December 2001)
(Corresponding to the 23rd day of Agrahayana 1923, Saka Era)*

Bye Laws

Under the authority granted by the Grand Mark Lodge of India, a Lodge of Mark Master Masons under the name and style of MARK LODGE ACCOUNTANTS NO. 101 shall be held at the Freemasons Hall, 87 Ethiraj Salai, Egmore, Chennai 600 008

1. Membership :

The Members shall comprise only of two classes viz., Members and Honorary Members. All Chartered Accountants, Cost Accountants, Certified Public Accountants and Masters of Business Administration with specialization in finance from a recognized University or Institution are eligible to become subscribing members.

2. Meetings :

- a) Regular Meetings of the Lodge shall be held at the Freemasons' Hall, Ethiraj Salai, Egmore, Chennai 600 008 on the First Thursdays in the months of February, May, August and November

every year at such hour as may be directed by the Master for each Meeting.

- b) Emergency Meetings of the Lodge may at any time be called by the authority of the Master and the business to be strictly in accordance with Rule 90 of the Book of Constitutions of the Grand Mark Lodge of India.
- c) Summons convening the Regular/Emergency Meetings shall be dispatched by the Secretary to all members of the Lodge at least Seven days before the date of such meeting.

3. Election and Installation Meetings :

The Master shall be elected annually at the Regular Meeting of the Lodge in May and shall be installed at the next regular meeting in August.

The Treasurer and the Tyler shall be elected and chosen respectively each year at the regular meeting of the Lodge in May and invested at the Installation Meeting in August.

4. Admission of Members :

- (a) A Master Mason desirous of being Advanced may either be proposed or seconded at a Regular Meeting of the Lodge or by an application duly signed by the proposer and seconder and sent to the Secretary. Such a proposal / proposals

shall be included in the Summons for the Meeting at which the ballot is to take place.

- (b) A Candidate for Advancement or joining not already registered in the books of the Grand Mark Lodge of India shall, before the ballot is taken, sign the Declaration as provided in Rule 100 of the Book of Constitutions.
- (c) In the case of joining or Re-joining he shall be proposed and seconded at a regular meeting and balloted for at the next meeting, the summons in respect of which shall clearly spell out the full particulars as required by Rule 98 © of the Book of Constitutions
- (d) Before the ballot for Advancement/Joining/ Rejoining is proceeded with, the Secretary of the Lodge shall satisfy himself that he has taken care of the provisions of Rule 99 of the Book of Constitutions.

5. Balloting :

No Brother shall be Advanced or admitted as a joining or Re-joining member of the Lodge, if the Ballot is found to be unfavorable as per Rule 101 of the Book of Constitutions. In the event of an unfavorable ballot, the candidate shall not be re-proposed until after the lapse of two years from the date of the first ballot.

6. Voting :

In all cases where the votes of brethren on any proposition are equal, the W.Master shall have a second or casting vote.

7. Fees and Subscription :

(a) The following shall be the scale of admission fees:

- | | |
|--|------------|
| I. Fee for Advancement | Rs. 300.00 |
| II. Fee for joining from a Lodge under Grand Mark Lodge of India | Rs. 300.00 |
| III. Fees for joining from a Lodge under other Constitution | Rs. 300.00 |
| IV. Re-joining Fee | Rs. 300.00 |

In addition to the above fees, prescribed dues payable to Grand Mark Lodge of India and Regional Grand Mark Lodge of Southern India shall be payable by the candidate.

(b) The above fees are payable before Advancement, joining or Re-joining

(c) Membership subscription will be as follows :

- I. Rs. 400/- payable to the Mark Lodge per year.

PLUS

- II Such annual dues payable to the Grand Mark Lodge of India as may be fixed from time to time.

PLUS

- III Such annual dues payable to the Regional Grand Mark Lodge of Southern India as may be fixed from time to time.

A Candidate for Advancement, Joining/Re-Joining at any part of the year shall pay the full annual subscription together with the admission fees for Advancement, or Joining/Re-joining as the case may be.

The above subscriptions shall be payable in advance each year.

Honorary Members are not liable to pay any fees.

- (d) If a Serving Brother is elected as a Tyler, he may be exempted from paying his regular Mark subscription and he may be paid such remuneration for every Convocation he attends, as the Permanent Committee may determine from time to time.

8. Non-Payment of Dues/Cessation of Membership :

If any Brother allows his subscription to be in arrears for a year, the Secretary shall advise him of the amount due by Registered post and if the full amount is not paid within thirty days thereof, he shall cease

to be a member of the Lodge under Rule 110 of the Book of Constitution. He may be readmitted as a member again only by payment of the arrears followed by regular proposition and ballot as prescribed by the Book of Constitutions.

9. Readmission :

A member who suffers Exclusion can be readmitted as a member provided followed by regular proposition and ballot as prescribed by the Book of constitution.

10. Resignation :

Any Brother desirous of resigning from the Lodge may notify the same either in open Lodge or by letter to the Secretary. It shall take effect from the date on which it is given. Any member who has resigned will be permitted to rejoin on payment of Re-Joining Fees and any arrears due, but shall be subject to fresh ballot.

11. Duties of Officers :

a) Secretary :

The Secretary shall conduct all the general business and correspondence of the Lodge and he shall keep record of the proceedings of the regular and emergency meetings of the Lodge in the Minute Book and read the same at the next

regular meeting for confirmation. He shall maintain in a separate book a record of meetings of Standing and Audit Committees. He shall maintain a Membership Register and preserve all records, files, documents etc., of the Lodge. He shall also file all the Returns as prescribed in the Book of Constitutions to the Grand Mark Lodge of India and Regional Grand Mark Lodge of Southern India within the time stipulated for such Returns.

He shall be entrusted with a sum of Rs. 300/- (Rupees Three Hundred Only) for contingent expenses for which he shall render accounts to the Treasurer Periodically.

b) Treasurer :

He shall have charge of and be responsible for the money and account books of the Lodge. He shall enter details of the money received viz., subscriptions and other dues and of all payments made in the appropriate books of account. He shall deposit, without any delay, such sums of money as have been received, in an account standing in the name of the Lodge with a Scheduled Bank duly approved by the resolution of the Lodge. All payments above the sum of Rs. 1000/- (Rupees One Thousand Only) shall be generally made by cheque. He shall have

authority to pay all routine expenses of the Lodge including, such as dues to the Grand Mark Lodge of India, Regional Grand Mark Lodge of Southern India and premises rent as and when they fall due. But all other payments shall be made by the authority of the Lodge. All cheques must be signed by any two of the following namely – W. Master, the treasurer and the Secretary

At the Installation Meeting, accounts of the Lodge drawn up to 30th June shall be presented, duly audited and certified by the Audit committee. The Treasurer shall at every regular meeting submit and read in open Lodge the statement of Accounts for the period beginning with the first day of the accounting period and ending with the date of such meeting.

c) Tyler :

The Tyler shall prepare the Lodge for the meeting , and see that every brother whether a member or visitor, is properly clothed before entering the Lodge . He shall be in charge of the Warrant, Regalia etc, of the Lodge.

12. Standing And Audit Committees :

There shall be Standing Committee composed of the Master, Immediate Past Master, Present

Wardens, Treasurer, Secretary, Director of the Ceremonies and two brethren elected at the Installation Meeting. The duties of the standing Committee shall be to consider the application of Candidate/Mark Master Masons for Advancement and Joining or Re-joining, check the accounts of the Lodge, check all properties of the Lodge and report on matters leading to the improvement of the Lodge.

There shall also be an Audit committee of two brethren who are not members of the standing committee, elected at the Installation Meeting. The Audit Committee shall verify and Audit the Annual Statements of Account of the Lodge and shall certify the correctness thereof before being circulated to all members prior the Installation Meeting.

13. Proposition :

Every proposition for the consideration of the Lodge shall be proposed by one member and second by another. No proposition shall be considered at a meeting unless notice of it had been given at the previous meeting or Forwarded in writing to the Secretary at least 14 days ahead for the inclusion in the summons before the meeting at which the proposition is to be considered.

14. Property:

Furniture, Regalia, the Charter and other properties of the Lodge shall be vested in the care of Worshipful Master and Wardens. An inventory of such property shall be recorded by them in a Book kept for that purpose and such Inventory shall be presented at the Installation Meeting signed by the Worshipful Master and Wardens. The Worshipful Master and Wardens, if they so desire, may entrust the properties mentioned above to the Secretary on their behalf for proper care and custody.

15. Bye Laws :

- (a) Every member, on admission, shall be presented with a copy of the Bye Laws of the Lodge and his acceptance thereof shall be deemed his submission thereto.
- (b) The Bye Laws shall be read in open Lodge at least once in a year
- (c) It shall not be competent to the Brethren of the Lodge to abrogate, amend or alter these Bye Laws unless the abrogation, amendment or alternation shall have been moved in open Lodge and are confirmed at the immediately subsequent regular meeting and thereafter approved by R.W. the Regional Grand Mark Master. Regional Grand Mark of Lodge of

Southern India and the M.W. The Grand Master of the Grand Mark of Lodge of India.

- 16. All matters not especially provided for by the Mark Master Masons Regulations or by these Byelaws shall be decided according to the General Constitutional Laws of Craft Masonry.

CERTIFIED that these Bye Laws have been duly adopted at the CONSECRATION AND CONSTITUTION Meeting of Mark Lodge Accountants No: 101 held on 30th December 2001.

S.A. BHATT

W. Master

S. GANAPATHI SUBRAMANIAN

Senior Warden

L. SUKUMAR

Secretary

B. SELVARAJAN

Junior Warden

Approved by R.W. The Regional Grand Mark Master

Place : Chennai

Date : 04.02.2002

DR. B. BISWA KUMAR

Regional Grand Mark Master

Approved by M.W. The Grand Mark Master

Place : New Delhi

Date : 18.03.2002

HARISH GUPTA

Grand Secretary