

BY-LAWS
OF THE
ROYAL ARK MARINER
LODGE WALTAIR
No. 15
VISAKHAPATNAM

THE WALTAIR LODGE

OF

ROYAL ARK MARINERS,

No. 15.

BY-LAWS.

1. For the purposes of government and proper conduct of its affairs, the Lodge shall comprise the following officers:—

1. WORSHIPFUL COMMANDER NOAH.
2. IMMEDIATE WORSHIPFUL COMMANDER NOAH
3. SENIOR WARDEN. (JAPHET).
4. JUNIOR WARDEN. (SHEM).
5. CHAPLAIN.
6. TREASURER
7. SCRIBE.
8. SENIOR DEACON.
9. JUNIOR DEACON.
10. DIRECTOR OF CEREMONIES.
11. ASST. DIR. OF CEREMONIES.
12. ORGANIST.
13. GUARDIAN.
14. STEWARD.
15. STEWARD.
16. WARDEN.

2. The Lodge shall meet on the second Friday in March, June, September and December in The Hamilton Memorial Masonic Temple, Visakhapatnam, at 6-30 P.M.

3. An Emergent Meeting may be held at any time, when duly summoned by command of the W.C.N. or other officer in charge of the Lodge.

4. Every Summons for a Regular Meeting, or for an Emergent Meeting, shall be issued by the Scribe, at least seven days before the day of such Meeting.

5. The Summons shall contain a notice of all business to be transacted, but no new subject shall be entered upon after 8 P.M.

Duties of Scribe.

6. The Scribe shall conduct all the general business and correspondence of the Lodge. He shall have charge of the Lodge Seal. He shall, at every Regular Meeting of the Lodge, read out for confirmation the Minutes of the preceding Regular Meeting and of any Emergent Meeting that may have taken place since the last Regular Meeting.

He shall keep a record of all that may be done at every Meeting of the Lodge.

He shall keep a register of all the Members of the Lodge.

He shall carefully preserve all books and records and keep an account of all moneys passing through his hands, paying the same in the name of the Lodge in a Bank approved by the Lodge.

He shall prepare all returns to the Grand Lodge and the Regional Grand Lodge and after obtaining the signature of the W.C.N. wherever necessary, submit them with all fees due to the Grand Lodge and R.G.M.L. on the due date.

Duties of Treasurer

7. The Treasurer shall have charge of, and be responsible for, the moneys and account books of the Lodge. He shall receive from the Scribe all collections of every kind, and make no payments except on the authority of the W.C.N. or other Officer in charge of the Lodge.

At the Regular Meeting in March he shall produce his accounts written up to 31st December previously, audited and passed by a Committee appointed by the Lodge for the purpose.

Elections

8. The W.C.N., Treasurer and Warden shall be elected annually by ballot at the Regular Meeting in December. The W.C.N. elect shall be installed, and shall appoint and invest his officer at the next Regular Meeting in March.

A member whose subscription is in arrears for more than one year shall not be eligible for appointment or election to any Office

9. The W.C.N. as President, the Wardens (Jophet and Shem), the Treasurer, the Secretary as Ex Officio, and two members elected by the Lodge shall be a Committee of Management. The election of the members of the Committee shall take place at the installation meeting in March. Any vacancy occurring in the Committee between one installation meeting and the next shall be filled in accordance with the principle laid down in the first sentence of the By-Law.

10. It shall be the duty of this Committee to consider all matters connected with the welfare of the Lodge and applications for membership, to check the accounts of the Treasurer and to submit an annual report to be presented at the installation meeting upon the working of the

Lodge. The Committee shall meet atleast once a quarter and its proceedings shall be read in open Lodge at its next meeting. Three members shall form quorum.

The Lodge shall appoint an audit committee consisting of two members at the regular meeting in December, to audit the accounts of the Treasurer.

Admission of Members

11. Every Brother desirous of being elevated to this Degree must be proposed and seconded at a Regular Meeting of the Lodge, or a proposal in writing, signed by the proposer and seconder, may be inserted in summons. if such proposal be sent to the Scribe at least fifteen days before the Meeting. The name of the candidate, his age, calling and place of abode, and the name and number of the Mark Lodge of which he is Member must be intserted in the summons for the meeting at which the ballot is to take place.

12. If a Brother who is a Royal Ark Mariner be desirous of joining the Lodge, he must be proposed and seconded at a Regular Meeting of the Lodge and balloted for at the next Regular Meeting. His name, profession or occupation, and

place of abode, the name and number of the Lodge of which he is or was last a member, must be set forth in the summons for the meeting at which the ballot is to take place. He must produce his Grand Lodge certificate, and a certificate from the Lodge of which he is or was last a Member, stating that his dues have been paid in full.

13. Before a Brother can be elevated or admitted as a joining Member of this Lodge, the fee prescribed in Rule 16 must have been paid to the Scribe.

14. No Brother shall be elevated in or admitted a Member of this Lodge if on the ballot more than three black balls shall appear against him. In the event of an unfavourable ballot, the candidate or joining Brother shall not again be proposed until the lapse of one year from the date of his rejection.

Voting.

15. In the case where the votes of the Brethren present are equal, the W. G. N. shall be entitled to a second or casting vote.

Fees, Subscriptions, Etc.

16. The following Fees shall be payable to the Lodge:-

For being elevated	Rs. 25/- 200/-
Joining from a Lodge under a Grand Lodge of Mark Master Masons of England and Wales and the British Crown.	Rs. 20/- 150/-
Annual subscription, payable in advance.	Rs. 20/- 80/-

Retirement of Members.

17. Brethren wishing to retire from the Lodge, shall notify the same either verbally in open Lodge or by letter to the Scribe. If a Brother fails to adhere to this rule, he shall be liable for his subscription until such notice is given.

18. If any Brother allows his dues to accumulate for twelve months, the Scribe shall advise him of the amount of the arrears by registered letter to his last known address, and if the full amount is not paid before the next Regular Meeting of the Lodge he shall be liable to exclusion in

accordance with Article 118 of the Book of Constitution.

Propositions.

19. No motion shall be put to the Lodge when assembled, unless proposed by one Member and seconded by another.

20. An amendment, or amendments, duly proposed and seconded, may be made to any proposition. Amendments shall be put first, and, if negatived, the original proposition shall be put to vote, but if the amendment be carried, the original proposition shall be considered lost.

21. No proposition shall be brought forward for consideration unless notice thereof has been given at the previous Regular Meeting, or in writing to the Scribe, at least fifteen days before the Meeting at which the proposition is to be brought forward.

22. The preceding By-Law No. 21, and By-Law No. 5, or any part thereof may be suspended at any Regular Meeting of the Lodge, if the W. C. N. and two-thirds of the Brethren present are in favour of so doing.

23. Every Member must address the Chair standing and in the manner usual among Ark Masons. No Member shall speak more than once on the same proposition, except the original proposer, who shall have the right to reply.

Duties of Warder.

24. The Warder shall have the charge of all furniture etc, belonging to the Lodge and shall be responsible for the proper arrangement of the same at all Meetings.

By-Laws.

25. It shall not be competent for the Brethren to abrogate, amend or alter these By-Laws, unless the abrogation amendment or alteration shall have been passed after at the next Regular Meeting of the Lodge. In the event of any abrogation, amendment or alteration the Scribe shall give notice thereof to every Member.

26. Every Member, on admission, be provided with a copy.

These By-Laws were finally approved and passed in open Lodge on the Eighth day of March 1957, and Amendment of By-Law No. 16.

Approved ; **I. V. S. S. MURTY, W. C. N.**

ac
Co

P. GOWRI SANKARA RAO, J. (SW)

w
at

M. SATYANARAYANA, S. (JW)

W

G. KRISHNA RAO

W

BAM - R. G. BANK - SCRIBE.

at

Proposed & Seconded in the open Lodge 10-6-83

pi

Passed in the open Lodge 9-9-83

pi

Confirmed in the open Lodge 16-12-83

if

Approved by the R. G. Mark Master on 7-5-84

to

(Sd.) G. K. DEVARAJULU, R. G. M. M.

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**Approved by the M. W. the Grand Master
on 16-6-84**

fg

(Sd.) H. J. RUSHI, Grand Secretary.

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