

BYE LAWS
Royal Arch Chapter
KISTNA No. 27.
VIJAYAWADA



1985

**ROYAL ARCH CHAPTER KISTNA No. 27
VIJAYAWADA.**

Name : _____

Date and
Name of
Craft Lodge
in which he is
raised _____

Date of
Exaltation
or joining
in this chapter _____

Vijayawada
Dt. _____

Scribe E _____

ROYAL ARCH CHAPTER "KISTNA"
No. 3565 E. C. BEZWADA

CHARTER

(Sd.) AMPTHILL Pro. Z.
(Sd.) T. F. HALSEY H.
(Sd.) J. S. BROWNRIGG J.

IN THE NAME OF THE GRAND ARCHITECT OF THE
UNIVERSE.

To all the Enlightened OUR Brethren of the Several
DEGREES of the Royal Craft but more especially those
Citizens of the World and Servents of the

OMNIPOTENT

who have been, or hereafter may be honoured by Exalta-
tion to Our Sublime Degree,

'HEALTH' 'PEACE' 'GOODWILL'

BE IT KNOWN that our Excellent Companions
James Muckile Ainslie. Z., Srivaikuntam Ramaswami
Krishna Aiyer. H., Mervyn Edward Meppen Walters J.,
Alexander Burroughs Strange, Robert George Bamford,
Francis Isaac Walters, Martin Lewin Massey, John Blois
Lutman, Nemam Echchambadi Krishnamachari and others
having made known to Our Supreme Grand Chapter their

Desire of holding a Chapter of Our ORDER, for the cultivation of this Grand and Universal Science, in Hopes thereby the more to extend their Aid to, and Promote the Happiness of all Our Brethren and link Mankind together by indissoluble Bonds of FRIENDSHIP, PEACE, and HARMONY AND THAT Our Grand Chapter, having taken their petition into consideration and finding it concordant with Our GRAND SYSTEM OF UNIVERSAL BENEVOLENCE, We do hereby with the consent of Our GRAND CHAPTER, grant unto the said companions this our CHARTER OF CONSTITUTION, to be held with and attached to the Warrant of the Lodge No. 3565 called- "THE BORROUGHS STRANGE LODGE" with full power for them, their Companions and Successors, to open and hold a CHAPTER OF OUR ORDER at the Masonic Hall, Bezwada, Madras, India or at such other Place, and at such Time, as our said Companions and their Successors shall with the consent of US AND OUR Successors GRAND OFFICERS for the time being, think meet. The First Chapter to be opened on the 24th day of July 1915 now next ensuing by the Title of

THE KISTNA CHAPTER

with such Privileges and Immunities, as do of Right, belong to regular established Chapters and Companions of OUR said MOST EXCELLENT ORDER subject nevertheless to the General Laws and ordinances already or to be hereafter enacted by OUR :—

MOST EXCELLENT GRAND AND ROYAL CHAPTER

GIVEN at London under OUR Hands and the seal

of Our GRAND and ROYAL CHAPTER this 3rd Day of February AL 5915, AD 1915.

(Sd.) E. LETCHWORTH, Scribe E.

(Sd.) GERALD W LIDDEL, Scribe N.

SEAL

The KISTNA CHAPTER

No. 3565 E. C. BEZWADA

OPTED FOR INDIAN CONSTITUTION AND IS NOW
CALLED AND KNOWN AS

CHAPTER KISTNA

No. 27

VIJAYAWADA

BYE-LAWS OF CHAPTER KISTNA

No. 27

I Officers.

1. For the purpose of Government and proper conduct of its affairs, the Chapter shall have the following officers.

- | | |
|---------------|-----------------------|
| 1. Z | 7. Prin. Soj. |
| 2. H | 8. 1st Asst. Soj. |
| 3. J | 9. 2nd Asst. Soj. |
| 4. Scribe E. | 10. Dir. of Cer. |
| 5. Scribe N. | 11. Janitor. |
| 6. Treasurer. | 12. J is the Chaplain |

2. The three Principals, two Scribes, Treasurer, Principal Sojourner, two Assistant Sojourners and Janitor shall be elected at the convocation in August every year. A Director of Ceremonies, an Asst. Director of Ceremonies, an Organist, an Asst. Scribe E. and Stewards may also be elected. The officers so elected shall be installed and invested at the Convocation in November.

II CONSTITUTION

3. The Chapter shall consist of Subscribing members, and Honorary members.

Honorary members shall comprise any Royal Arch Masons so elected by the unanimous vote of the companions. Such election to be made in open Chapter after due proposal and seconding at one regular convocation and voting for at the next regular convocation after due notice in the summons convening the convocation.

III CONVOCATION

4. The regular convocations of the Chapter shall be held at Free Masons' Hall Vijayawada, on the penultimate Saturday in February, May, August and November at such time as shall be notified in the summons.

5. An emergency convocation may be convened by the Principal in charge of the Chapter. Seven clear days' notice shall be given and the reason for convening the Chapter stated in the summons; no other business but that mentioned in the summons may be transacted. When an emergency convocation is summoned on behalf a candidate or companion the expenses of such convocation shall be borne by him.

IV

GENERAL AND AUDIT
COMMITTEE

6. The Chapter shall at its regular convocation in November appoint a general and an audit committee.

(a) The General Committee shall consist of the three Principals, all past principals of the Chapter, Scribe E, Treasurer, and two elected members and their duties will be to preserve and improve the Chapter property, furniture and jewels, examine the Chapter books, advise on the investment of Chapter funds, investigate and report on any matter referred to them by the Chapter, and consider and report on applications for relief of distressed companions. Minutes of all committee meetings should be kept and read in open Chapter at the next regular convocation. Three members shall make a quorum.

The Audit Committee shall be appointed in accordance with the R. A. Regulations. It shall be their duty to examine and inspect the treasurer's accounts periodically and to submit a report of the final audit at the convocation in November.

V

ELECTION OF MEMBERS

No candidate shall be exalted and no companion be admitted a Joining member unless he shall have submitted an application in the prescribed form shall have been duly proposed and seconded at one regular convocation or by notice in writing transmitted by the proposer to Scribe

E at least 14 days before the next convocation and ballotted for at the next convocation, shall have paid the fees applicable in each case; and shall have produced the certificate required by Art. 70 the R. A. Regulations. No candidate for exaltation or Joining shall be deemed elected if at the ballot more than two black balls appear against him. In order to make sure there has been no mistake in the use of black balls the first Principal may on his own motion or on a proposal made by one companion and seconded by another cause an unfavourable ballot to be retaken at once. A candidate may be exalted at the same convocation at which he is elected or at any of the next four convocations, otherwise the election will be null and void. In case of an unfavourable ballot no further application from a candidate for exaltation or joining may be received within six months from date of rejection.

VI

RESIGNATION

8. Any member wishing to resign may do so in open Chapter or by letter to the Scribe E when on his dues being fully paid up he shall be furnished with a clearance certificate.

VII

FEES

9. Fees due to the Chapter are as under and shall be payable in advance :—

| | |
|--|------------|
| Annual Subscription for year ending oct. | Rs. 20-00 |
| Exaltation fee including Grand Chapter registry and certificate. | Rs. 75-00 |
| Joining Rejoining fee | Rs. 25-00 |
| Fee of Honour Z | Rs. 100-00 |
| H | Rs. 60-00 |
| J | Rs. 40-00 |

NOTE :- The fee for a higher office shall include the fees previously paid for the lower offices : a member holding the same office twice or more pays no second fee unless voluntarily.

VIII

DUTIES OF SCRIBE E

10. Scribe E shall record minutes of all regular and emergency convocations of the Chapter and of all committee meetings of which he shall be Ex-Officio Scribe E. He shall conduct all correspondence between the Chapters and its members, and sister Chapters in routine matters. He shall issue summons for all regular convocations not less than 10 days previous to the meeting and for all the emergency convocations as much notice as possible, but not less than one week, should be given. He shall make all returns required by the Grand Chapter and Regional Grand Chapter. He shall collect all dues and fees from members or candidates. He shall remit all dues and fees to Grand Chapter and Regional Grand Chapter. He shall pay all petty expenses connected with the Chapter limited to Rs. 20 between

any two regular convocations. He shall remit all money except an imprest of Rs. 20, and submit voucher for payments made by him, to the Treasurer once a month. He shall at each installation meeting lay a report before the Chapter reviewing the progress during the year. The Scribe E shall be exempt from subscription during his tenure of office if he so desires.

IX

TREASURER'S DUTY

11. He shall keep an account of all monies received by him and shall be responsible for the same. He shall pay all warrants of payments issued by the Secretary taking proper vouchers. He should remit into a Bank approved by the Chapter all money except a sum of Rs. 50 for current expenses. He shall read before the Chapter at each regular convocation a statement of accounts since the last regular meeting. Once a year at the Installation meeting, he shall submit a balance sheet previously audited by the audit committee showing the state of finances of the chapter.

X

JANITOR'S DUTIES

13. The Janitor shall have charge of all the chapter property, regalia, furniture and jewels. He shall see that previous to each meeting the room is properly arranged and everything made ready. He shall guard the entrance to the chapter and admit only well-known companions. Strangers should not be admitted until examined

by Scribe N and permitted by the first Principal. The Janitor, if a serving brother, shall receive a fee of Rs.5 per convocation and in addition a fee of Rs. 1 per candidate for exaltation.

XI

PROPERTY.

The property of the Chapter shall vest in the 3 Principals for the time being in trust for the Chapter.

XII

GENERAL

It shall not be competent for the companions to abrogate, amend or alter these bye-laws unless such abrogation, amendment or alteration is passed after due notice in the summons, at one regular convocation and confirmed after due notice in the summons at the next regular convocation and approved by the Grand Superintendent of the Regional Grand chapter of south India and sanctioned by the first Grand Principal of the Supreme Grand chapter of India. Every member of the Chapter shall be provided with a copy of these bye-laws and a candidate on exaltation shall be presented with a copy. In all cases not specially provided for by these bye-laws the companions shall be bound by the first Principal's decision, the same not being contrary to the constitutions.

These are the by-laws of Chapter KISTNA No. 27, Vijayawada, as on this 24 th Day of August 1985.

Sd. E. Comp. K. Dharmaraju Z

Sd. E. Comp. N. Harinath H

Sd. E. Comp. I. Janakiramaiah J

Sd. E. Comp. I.V.S.S. MURTY
Scribe E