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BYE LAWS

LODGE VILUPPURAM No. 447.

BYE-LAWS

LODGE VILUPPURAM No. 447

(Warranted on 20th December 2016)
(Consecrated 28th December 2016)

447
Bye-laws of the Lodge Viluppuram No. framed under Rule 111 of Book of Constitution of the Grand Lodge of India.

MEMBERS

1. The members of the Lodge shall comprise of three classes, namely – Resident, Non-Resident and Honorary.
 - a) The Resident members are those who ordinarily reside within the municipal limits of the Viluppuram Town.
 - b) The non-Resident members are those who ordinarily reside beyond the municipal limits of the Viluppuram Town.
 - c) The Honorary members are those elected as such by the Lodge in accordance with Rule 142 of the B of C.
- d) Any resident member who ceases to reside within the municipal limits of the ~~Viluppuram~~ town for THREE consecutive months may be placed on the list of non-resident members list on his application to the Secretary with effect from the succeeding month.
- e) Any non-resident member who resides within the municipal limits of the Viluppuram town for THREE consecutive months shall be transferred to the list of Resident members.

REGULAR MEETINGS

2. The regular meetings of the lodge shall be held at ~~at~~ Viluppuram on the 2nd Saturday of December, February, April, June, August and October at such hour as may be directed by the Master from time to time.

V.K. Jayaram

EMERGENCY MEETING

3. Emergency meeting may be held for the purposes mentioned in the B of C and in accordance with the provision thereof.

ELECTION AND INSTALLATION MEETING.

4. The Master, the Treasurer shall be annually elected and the Tyler chosen every year at the Regular meeting in the month of October. They shall be invested at the next Regular meeting in the month of December along with other officers of the lodge.

SUBSCRIPTION

5. Every Resident member shall pay an annual subscription of Rs. 2,300/- and a Steward fund of Rs.500/- Every non-Resident member shall pay an annual subscription of Rs.1800/- and a Steward fund of Rs. 500/- In addition to the above, both resident and non-resident member shall pay annual dues payable to the Grand Lodge of India and Regional Grand Lodge of Southern India as applicable from time to time.

6. The accounting year of the lodge is from 1st December to 30th November.

EXCLUSION

7. Any member whose subscription remains unpaid for SIX months shall be liable to be excluded in accordance with the provisions contained in Rule 124 of B of C.
 - a) Any member who has been excluded under bye-law No. 7, may be permitted to rejoin, provided that he is regularly proposed and balloted for in accordance with Rule No. 138 of B of C and provided further he pays all the arrears due to the lodge by him and also the prescribed fee for joining as per laid down in the lodge bye-laws.

INITIATION, JOINING AND REJOINING

8. No candidate for initiation, joining and rejoining is/are to be proposed and seconded in open lodge, until they appear before the Membership committee and obtain for their approval.

V.K. Gupta

- a) Application for initiation, joining or rejoining shall be deposited with the Secretary at least FIFTEEN days or more before the meeting at which they are to be balloted.
- b) No candidate for initiation, joining and rejoining shall be initiated or balloted for until he has signed the declaration as set forth under Rule No. 136 and 137 of B of C and has been duly proposed and seconded and all fees payable therefore have been paid.

BALLOT

- 9. No candidate shall be initiated or become a joining or rejoining member, if on ballot ~~of simple majority~~ of those present ~~vote~~ against him. Such of those candidates rejected by ballot shall not be again proposed to the lodge until the expiry of SIX months from the date of the last ballot. The fees previously paid by him/them, shall be refunded.
- a) The ballot must be considered separately for each category.

SCALE OF FEES

- 10. Initiation fee payable to the lodge : Rs. 4,000/-
- 11. Joining fee payable to the lodge : Rs. 3,000/-
- 12. Rejoining fee payable to the Lodge: Rs. 3,000/-

In addition to the above, fees payable to Grand Lodge of India and Regional Grand Lodge of Southern India as applicable from time to time.

PERMANENT COMMITTEE.

- 13. The lodge shall, at the installation meeting, constitute a Permanent Committee which shall consist of the Master, Immediate Past Master, Senior Warden, Junior Warden, Secretary, D of C, Treasurer and TWO other Past Masters duly elected by the members of the lodge.
- a) The Committee shall meet half an hour before every meeting to consider arrangements for the meetings, all matters related with the general working of the lodge, to inspect and to record inventory of all properties of the lodge and to consider any other important matter as it deemed.
- b) The Master ordinarily shall preside over the Permanent Committee meetings. In the absence of the Master, the Immediate Past Master or in his absence any other Past Master who is the member of the committee shall preside over the meeting.

V.K. Jeph?

- c) In order to constitute a meeting of the committee, the quorum shall be THREE.
- d) All matters slated in the agenda shall be generally decided by the decision of the majority.
- e) In case of conflict of votes on any matter, the person presides, shall have a second or casting vote.
- f) All proceedings of the Permanent Committee shall be recorded and signed by the person who presides.

AUDIT COMMITTEE

- 14. The lodge shall annually at its Installation meeting elect TWO members to the said committee as prescribed in Rule 129 of the B of C. The committee shall check the accounts of the lodge periodically and submit its recommendations to the Permanent Committee.

MEMBERSHIP COMMITTEE

- 15. The lodge shall annually at its Installation meeting elect TWO members to the said committee for the purpose of considering and reporting to the lodge upon character, qualifications and general desirability of the candidates proposed for membership of the lodge.

DUTIES OF SECRETARY

- 16. The Secretary of the Lodge shall conduct the general correspondence, issue summons for the meetings, record minutes of the proceedings, preserve in safe custody the Lodge Minutes book/s, Membership register, Declaration book, Inventory register, all past and existing records and seal of the Lodge in good condition.

- a) The Secretary along with the outgoing incumbent in the said office shall every year after taking charge of his office, but, not later than the next regular meeting of the Lodge, check inventory of all properties of the Lodge and sign the same with counter signatures of Master and IPM and place his report before the Permanent Committee for its inspection and information.
- b) He shall be Ex-Office Secretary to all committees as laid down by these bye-laws or to any other especial committee constituted by the Master for a specified purpose.

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DUTIES OF TREASURER

17. The Treasurer shall have charge of and be sole responsible for the moneys and account books of the lodge.

- a) Account/s shall be opened in the name of the Lodge in a Schedule or any other bank approved by a resolution at the installation meeting.**
- b) Shall raise demand and receive subscription and other collections and remit the moneys in the said bank account from time to time.**
- c) All cheques shall be signed by the Treasurer along with either the Secretary or the Master of the lodge.**
- d) He must submit the account books and other related documents to the Audit committee members and to the Permanent Committee members when it was called upon.**
- e) Shall prepare the accounts up to 31st December of every year and submit the audited statement of account/s, duly signed by the concerned, at the annual Installation meeting every year for approval and adoption by the lodge members.**

PROPOSITIONS

18. No motion unless it is purely formal or technical shall be raised in the Lodge at any meeting for which notice has not been given in the previous Regular meeting or by a communication addressed to the Secretary not less than 21 days before the meeting at which such proposition to be made. The said motion shall be included in the summons.

- a) Provided the Master and the majority of the brethren present shall have the power to enable any urgent proposition of importance to be raised and put to vote of the lodge.**

No question once decided shall be raised again without the permission of the Master or until a period of 3 months had elapsed.

CONSTITUTIONS

19. In respect of matters not specifically and expressly provided for in the bye-laws, the laws and regulation of Grand Lodge of India as embodied in the Book of Constitution shall apply.

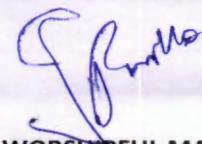
V.K. Juphi

BYE-LAW

20. It shall not be competent for the brethren to abrogate, amend, add to or alter these bye-laws, unless the abrogation, amendment, addition or alteration shall be duly printed in the summons of the Lodge and have been approved of at one Regular meeting and confirmed at the next Regular meeting and duly approved the R.W. The Regional Grand Master of Southern India and by the M.W. The Grand Master of Grand Lodge of India.

21. In the event of abrogation, amendment or revision of any bye-law/s, the Secretary shall provide each member with a copy thereof after approval by the concerned authorities, as above said.

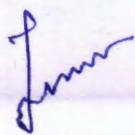
22. Every member of the Lodge on his initiation, or his joining or on his rejoining shall be presented with a copy of these bye-laws and his acceptance thereof shall be deemed a pledge of his strict adherence and submission to the rules contained therein duly approved at the Consecration of the lodge held on 28th December, 2016.



WORSHIPFUL MASTER

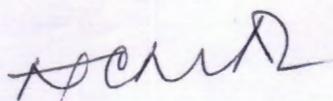


SECRETARY



TREASURER

APPROVED BY :

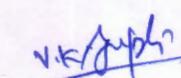


REGIONAL GRAND MASTER
REGIONAL GRAND LODGE OF SOUTHERN INDIA

PLACE : CHENNAI
DATE : 09.02.2017

MOST WORSHIPFUL GRAND MASTER
GRAND LODGE OF INDIA

PLACE :
DATE :


GRAND SECRETARY
GRAND LODGE OF INDIA

PLACE : NEW DELHI
DATE : 10.03.2017